



2019-2020
Catalog of Services

Cooperative Educational Service Agency 9
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Completing Your Service Contract

1. **Review the catalog** to determine if other CESA services could help you address your district needs for the upcoming year. The catalog describes each service in detail and is numerically keyed to the contract (Service Selection – part A). Contact Hilary in the CESA 9 business office for cost estimates on new services. **To add a service**, check the **“RENEW/ADD”** column on your service contract.
2. **Review your district’s Shared Service Contract – Part A – Service Selection.** The budgeted figures indicated are our best estimate of the investment for services in 2019-2020 and **reflect the 11% discount** available, assuming your district is a School Improvement Services Member (Service #1). Direct service costs are for current service levels. Make note of any anticipated reductions or increases in direct services, if possible. Please check the appropriate **“RENEW/ADD”** or **“NON-RENEW”** column when selecting your service.
3. **After finalizing the list of services** your district will be using for 2019-2020 and having your Board approve the list, sign the Shared Service Contract Part A and Shared Service Contract Part B Signature Page documents. Return both signed documents to the CESA 9 office at your earliest convenience but **no later than April 15, 2019** by mail (304 Kaphaem Rd, Tomahawk, WI 54487), email (businessoffice@cesa9.org) or FAX (715-453-7519).

Our Agency is here to serve our member districts in whatever capacity we can. If you have a specific need that you do not see listed in the catalog, please contact us. We will work with you to design and customize the solutions and services you need to support your district in achieving your mission, vision, and goals.

SCHOOL IMPROVEMENT SUPPORT SERVICES

School Improvement Services Membership

SERVICE #1

The primary purpose of School Improvement Services Membership is to assist districts in building capacity to improve the learning of all students. This is done through focused support in a variety of areas including but not limited to:

Instructional Support

- *Student engagement*
- *Assessment practices*
- *Standards knowledge & curriculum development*
- *Staff development and training for the technical support, teaching, and facilitation of blended learning options*
- *Instructional strategies*
- *Classroom management*
- *Classroom environment*
- *Use of data in instruction*

Leadership Support

- *Leadership coaching and mentoring*
- *Standards-based curriculum design and alignment*
- *School Improvement Plan creation, implementation, and support*
- *Instructional coaching*
- *Data retreats*
- *Curriculum analysis*
- *Systems coaching*
- *School improvement planning*
- *Needs assessment communication*
- *Just-in-time updates from the DPI & other statewide partnerships*
- *Networking opportunities among CESA 9 schools for leaders and teachers*
- *Technical assistance (virtual & face-to-face)*

Other Supports

- *Literacy & mathematics support*
- *Legal compliance*
- *Licensing & PI-34 support*
- *Mentor, initial educator & substitute teacher training*
- *Engaging professional development tailored to your needs*

School Improvement Services Membership is the comprehensive gateway service to reduced professional development registration fees and an 11% discount on all other CESA 9 services. Title II funds may be used to pay for School Improvement Services Membership. IDEA Flow-through funds may be used to pay for the special education leadership component of this service.

Questions: Contact Al Betry, Director of School Improvement Services, 715.453.2141 ext 222, abetry@cesa9.org

Academic & Career Planning (ACP)

SERVICE #2

Academic & Career Planning (ACP) is intended to equip students and their families with the tools necessary to make more informed choices about postsecondary education and training as it leads to careers. It is part of the DPI's overall vision for every student to graduate high school with college and career readiness. That means students must be competent both socially and emotionally. We want our students to be strong critical thinkers, collaborate and solve real-world problems, and persevere when things aren't quite going their way. When put together, it's about making them productive adults with satisfying careers. To learn more about why ACP matters, visit [ACP DPI](#). CESA 9 Academic & Career Planning services include:

- *Host Xello training*
- *Professional development opportunities*
- *District support*

Cost: This service is available to all districts at no cost.

Questions: Contact Teri Phalin, Behavior Strategist, 715.453.2141 ext 232, tphalin@cesa9.org

Autism Support Services

SERVICE #3

Autism Support Services staff provide diagnostic assessment, program planning, research, and consultation in support of meeting the learning, processing, and behavioral needs of students identified or suspected with the educational impairment of autism. Services include:

- *Individualized Education Planning team activities, including evaluation.*
- *Direct services to or on behalf of children with autism, or their parents.*
- *Consultation services with participating district staff and administrators.*
- *Data collection for instructional strategy development (Functional Behavioral Analysis, etc.).*
- *Trainings for staff and others regarding known effective instructional, program, and system strategies.*
- *Maintenance/improvement of appropriate professional impact on students, parents, and other employees.*
- *Consistently operate in a professional manner regarding district policies and state/federal rules and regulations.*

Cost: Contact CESA 9 for a cost estimate.

Questions: Contact Matthew Collins, Director of Special Education, 715.453.2141 ext 254, mcollins@cesa9.org

Behavior Strategist/Support Services

SERVICE #4

The primary purpose of the Behavior Strategist is to assist in improving the quality of education for children. This service promotes cooperative coordination between schools, home, and community through leadership, consultation, specialized training, and assessments, which help improve long-term outcomes. The following goals are achieved on a flexible basis according to the individual needs of each district:

- *Maximize existing program effectiveness by organizing or coordinating resources both in the community and in the school or district for a more effective means of behavior management and utilization of existing staff.*
- *Crisis intervention and prevention through systematic safe-school planning on an individual, school, and/or district level.*
- *Capacity building with staff development both informal and formal, staff consultation with specialized skills and techniques. (Example: BIP/FBA, IEP coordination, etc.)*
- *Provide additional expertise, modeling, and hands-on assistance for:*
 - *Behavior management*
 - *Social skills acquisition/enhancement*
 - *Transitioning from placements*
 - *IEP recommendations*
 - *NVCI training*
 - *Functional behavioral assessments*
 - *Behavior intervention plans*
 - *School personnel support*

Cost: Contact CESA 9 for a cost estimate.

Questions: Contact Teri Phalin, Behavior Strategist, 715.453.2141 ext 232, tphalin@cesa9.org

Comprehensive School Health Services

SERVICE #5

This service would provide leadership, resources, and technical assistance that enable school districts and communities to create safe & healthy learning environments that foster healthy, resilient, successful learners. The following key services are provided:

- *Liaison between school districts and the DPI*
- *Technical assistance on ATOD prevention, school safety, school violence and other school health initiatives*
- *Facilitation of networking meetings for Safe & Healthy Schools Coordinators*
- *Professional development opportunities and resources*
- *Statewide PBIS initiative support*

Cost: Contact CESA 9 for a cost estimate.

Questions: Contact Lynn Verage, Comprehensive School Health Coordinator, 715.453.2141 ext 228, lverage@cesa9.org

Driver's Education Services

SERVICE #6

Contracts for these services are designed to meet individual district needs. Districts may purchase onsite or online classroom instruction and/or behind-the-wheel (BTW) instruction. The services may be scheduled during the school day, outside the school day, or during the summer. Pricing will vary based on each individual district's program design.

It is the responsibility of the district to secure and provide a vehicle to use for behind-the-wheel instruction and to have the vehicle properly insured. It is the responsibility of the district to furnish the classroom materials and driver's education curriculum. The district will submit an application to the Department of Public Instruction (DPI) describing the program and instructor arrangement for approval. It is CESA 9's responsibility to find, orient, and assure that the instructor meets the DPI certification standards for this program.

Cost: Contact CESA 9 for a cost estimate.

Questions: Contact Karen Wendorf-Heldt, Agency Administrator, 715.453.2141 ext 257, kheldt@cesa9.org

Early Childhood Services – IDEA Preschool Discretionary Grant

SERVICE #7

The overarching purpose of this grant is to provide early childhood program support and leadership to school districts to improve outcomes for preschool children with disabilities, with a focus on early language and literacy, through evidenced-based and meaningful inclusive practices.

Special emphasis is placed on meeting the requirements of the State Performance Plan (SPP) in the areas of LRE/preschool options (Indicator 6), child outcomes (Indicator 7), and birth-to-3 transition (Indicator 12).

In addition to the above mentioned areas, Early Childhood Services include technical assistance and professional development in the following:

- *Child find/screening*
- *IEP process/development*
- *Child social/emotional development*
- *Standards/instruction/assessment*
- *Family engagement*

Cost: This service is available to all districts at no cost.

Questions: Contact Beth Tepper, Early Childhood Program Support, 715.453.2141 ext 226, btepper@cesa9.org

Educator Effectiveness Support

SERVICE #8

The Wisconsin Educator Effectiveness (EE) System is a performance-based continuous improvement system designed to improve the education of all students in the state of Wisconsin by supporting guided, individualized, self-determined professional growth and development of educators.

In collaboration with the Department of Public Instruction and the Effectiveness Project, CESA 9 offers support and technical assistance at no charge. Services include:

- *Professional development around EE processes*
- *Support for district EE process leaders (EEL and EPIC networks)*
- *District EE exchange data retreats*
- *Calibration, initial certification and recertification support for evaluators*
- *Professional Growth (formerly MyLearningPlan) technical assistance*

Cost: This service is available to all districts at no cost.

Additional services are available at an additional cost. These services include, but are not limited to:

- *Educator Effectiveness boot camps for new staff*
- *Customized professional development around the domains/components and standards/indicators (above and beyond grant-covered professional development)*
- *Professional Growth (formerly MyLearningPlan) annual system setup*

Questions: Contact Linda Myers, Associate Director of School Improvement, 715.453.2141 ext 237, lm Myers@cesa9.org

Instructional/Educational Materials Service (IMC)

SERVICE #9

The IMC provides a library of instructional materials for teacher classroom use and professional development training. Through the IMC online catalog, staff from member districts may borrow educational kits, special equipment and other types of higher cost and unique instructional items for classroom use. Services include new material purchases, maintenance of collection, online access/check out, and onsite technical assistance. Delivery charges for materials and program items will be determined based on actual cost.

Cost: Contact CESA 9 for a cost estimate.

Questions: Contact Hilary Cordova, Director of Finance, 715.453.2141 ext 256, hcordova@cesa9.org

Library Media Specialist Network

SERVICE #10

The Library Media Specialist (LMS) Network focuses on what today's school libraries and media centers look like, what has changed, what needs to stay the same, and what are new emerging uses for the libraries/media centers (makerspaces). CESA 9 will provide state and national updates, meeting facilitation, meeting agendas and summaries, follow up support requests, and collaborative assistance on projects. Library media specialist network meetings that focus on specific LMS topics will be held a minimum of four times throughout the school year. During meetings, participants will explore the impact of technology integration into the curriculum by teachers, librarians, integrators, and media specialists.

Cost: \$200 per year. Includes up to 2 attendees at library media specialist network meetings. Lunch and materials are included. This fee is waived for members of Technology & Digital Learning Consortium (Service #21).

Questions: Contact Mia Chmiel, Associate Director of School Improvement, 715.453.2141 ext 224, mchmiel@cesa9.org

LVEC/Career & Technical Education Consortium

SERVICE #11

The Local Vocational Education Coordinator (LVEC) will provide leadership and technical support to local district personnel in developing and implementing career and technical education programs, supported by participating Carl D. Perkins Act district allocations. Services include:

- *Facilitation of budget and program planning meetings.*
- *Development of a formal written application for the use of Carl D. Perkins Act funds.*
- *Procedural and technical assistance*
- *Assistance with CTEERS and follow-up report data compilation and submission.*
- *Communication with consortium members on pertinent issues, initiatives, and concerns related to CTE.*
- *Coordination of in-service on relevant CTE topics.*
- *Communication with the Department of Public Instruction and regional technical colleges on behalf of the consortium.*

Cost: Contact CESA 9 for a cost estimate.

Questions: Contact Marla Konkol, LVEC & Youth Apprenticeship Program Support, mkonkol@cesa9.org

LVEC Supplemental Services

SERVICE #12

The overall goal of the Carl D. Perkins Act is the improvement of career and technical education (CTE) at the local level. These supplemental services can assist districts in the improvement of their local CTE programs. Services are designed to fulfill district needs, including but not limited to:

- *Program evaluation for career and technical education (vocational), career education, or school-to-career programs. The process includes self-evaluation, external team evaluation, processing of reports, and coordination of all related activities in the evaluation.*
- *Equity planning, administration and interpretation of needs assessment surveys, and the preparation or updating of a district equity plan.*
- *Curriculum/program development and/or revisions.*
- *Evaluation of individual career and technical education (vocational) teachers.*
- *Implementation of a business partnership council, including serving as the chairperson, conducting regular meetings, providing minutes of meetings, and other related work.*
- *Special projects to meet local district needs.*

Cost: Contact CESA 9 for a cost estimate.

Questions: Contact Marla Konkol, LVEC & Youth Apprenticeship Program Support, mkonkol@cesa9.org

PBIS Grant

SERVICE #13

The Wisconsin RtI Center, a product of collaboration between the CESA Statewide Network (CSN) and the DPI, started in September 2009. It was created to assist Wisconsin's educational systems to build capacity, adopt and implement high quality practices, make informed decisions, and ensure sustainability of efforts. In January 2010, the Wisconsin PBIS Network launched as a division of the Wisconsin RtI Center to provide training and technical assistance to CESAs and schools for the

implementation and sustainability of PBIS (Positive Behavioral Interventions and Supports). The Center's goal is to collaboratively increase statewide capacity to provide high quality technical assistance and professional development to school communities, including resources related to RtI, culturally responsive education, and family and community partnerships. In order to achieve this, each region and CESA, have Regional Technical Assistance Coordinators for academics and behavior that support district and school readiness, planning, and implementation for RtI.

Cost: This service is available to all districts at no cost.

Questions: Contact Dave Kunelius, PBIS Coordinator, 715.453.2141 ext 227, dkunelius@cesa9.org

Performance Coaching

SERVICE #14

CESA 9 provides a variety of coaching services focused on supporting staff within schools/districts engaged in implementing continuous improvement strategies and best practices in instruction within an Equitable Multi-level System of Support (E-MLSS). Coaching services include:

- *Systems coaching within an E-MLSS*
- *Leadership coaching*
- *Instructional coaching*
- *Implementation coaching around best practices in instruction and assessment*

These coaching services are designed and customized according to specific district/school needs.

Coaching Network (as a fee for service)

- *Instructional Leadership Network: This network is a 4-session series aimed at developing a professional learning community for teacher leaders/instructional coaches. The goals of this network are to:*
 - *Build capacity within the teacher leader/instructional coach role*
 - *Gather 'tools' to use when working with adult learners*
 - *Engage in learning opportunities around coaching models*

Cost: Contact CESA 9 for a cost estimate.

Questions: Contact Al Betry, Director of School Improvement Services, 715.453.2141 ext 222, abetry@cesa9.org

Project SEARCH

SERVICE #15

Project SEARCH is a business led collaboration that enables young adults with disabilities to gain and maintain employment through training and career exploration. Eligible students with disabilities are offered a workforce alternative for their last year of high school. The 9 to 12 month program provides total immersion in a large community business. Each day, students report to the host business, learn employability skills in the classroom and job skills through their internships. Interns participate in three, ten week department rotations. The goal at the end of the school year is for interns to acquire competitive community employment with at least 16 hours of work per week with above minimum wage.

The current host site is the Aspirus Hospital in Wausau. Other sites may become available. Partners include Aspirus Hospital - Wausau, school districts, vocational service providers, vocational rehabilitation agency, and long-term service providers.

Cost: \$10,000 per enrollment

Questions: Contact Matthew Collins, Director of Special Education, 715.453.2141 ext 254, mcollins@cesa9.org

Regional Self-Contained Cross Categorical Program (Northern Achievement Center)

SERVICE #16

The Regional K-6 and 7-12 High Self-Contained Cross Categorical Program (**Northern Achievement Center**) provides appropriate assessment of special education needs and develops/implements an intervention plan to meet those needs within a separate classroom facility. Services include:

- *Provision of assessment of children with emotional behavioral disabilities currently enrolled in the Regional Self-Contained Cross Categorical Program.*
- *Provision of timely and comprehensive written reports based on the assessment.*
- *Participation, as assigned, on IEP Team meetings.*
- *Provision of intensive individual direct services to children placed in the Regional Self-Contained Cross Categorical Program.*
- *Provision of social skills training, behavior management, and developmentally appropriate transition programming.*
- *Completion of local, state, and federal reports as requested.*
- *Participation in conferences with parents, teachers, and administrative personnel as needed/requested.*
- *Maintenance/improvement of appropriate professional impact on students, parents, and other employees.*
- *Consistently operate in a professional manner regarding district policies and state/federal rules and regulations.*

Cost: Contact CESA 9 for a cost estimate.

Questions: Contact Matthew Collins, Director of Special Education, 715.453.2141 ext 254, mcollins@cesa9.org

Regional Service Network (RSN)

SERVICE #17

The purpose of Regional Service Network (RSN) is to assist local education agencies (LEAs) in improving outcomes for students with disabilities including advancing academic achievement through targeted technical assistance and by providing leadership, ensuring communication, and disseminating information from the Wisconsin Department of Public Instruction. This project primarily supports the Wisconsin State Performance Plan Indicator 3c. The project also supports the following Wisconsin State Performance Plan Indicators: 1, 2, 3, 5, 8, 11, 14, and 15.

Goals include:

- **Advancing Educational Achievement:** *Improve educational outcomes for students with disabilities by coordinating technical assistance and support to high-need LEAs through collaboration with discretionary grant staff.*
- **Leadership, Communication, and Information Dissemination:** *Build Special Education leadership capacity to ensure that Special Education Directors in LEAs have the knowledge and skills to ensure compliance with IDEA and promote best practices for students with disabilities in their agencies.*
- **Core Competencies:** *Improve knowledge, capacity, and skills in topics related to Special Education through targeted professional learning, training, and conference attendance.*

Cost: This service is available to all districts at no cost.

Questions: Contact Matthew Collins, Director of Special Education, 715.453.2141 ext 254, mcollins@cesa9.org

Regional Support Systems (RSS) Project

SERVICE #18

The Regional Support Systems (RSS) is a fee-for-service program to districts and children which includes student and program evaluation, consultation, individual and system program development, and disability-specific teacher and parent training. Schools in the CESA 9 region have access to and utilize consultants in the following areas:

- *Linguistically Culturally Diverse Learners*
- *Autism*
- *Traumatic Brain Injury*
- *Educational Audiology*
- *Assistive Technology*

Cost: Contact CESA 9 for a cost estimate.

Questions: Contact Matthew Collins, Director of Special Education, 715.453.2141 ext 254, mcollins@cesa9.org

SALT Transcription

SERVICE #19

CESA 9 provides transcription services for the SALT (Systematic Analysis of Language Transcripts) program. SALT is a language sampling tool used by many speech and language pathologists in Wisconsin.

Uses of the SALT program include:

- *Evaluation process for determining the existence of a handicapping condition in expressive language production*
- *Provides implications for determining program intervention strategies*
- *Monitoring student progress*

SALT can assist in the identification of:

- *Utterance formulation problems*
- *Word finding problems*
- *Rate problems*
- *Pragmatic or discourse problems*
- *Semantic or reference deficits*
- *Delayed development*

Cost: \$50 per analysis (tape transcribed)

Questions: Contact Matthew Collins, Director of Special Education, 715.453.2141 ext 254, mcollins@cesa9.org

Star Lab Services

SERVICE #20

CESA 9 owns two Star Labs and districts may schedule the use of the labs through the purchase order system. The fee is utilized for Star Lab maintenance and operation. ***Delivery charges may apply.**

Cost: \$160 for one week
\$210 for two weeks
\$260 for three weeks
\$310 for 4 or more weeks

* Delivery and setup charges will be assessed based on actual time and mileage incurred by CESA 9 staff. School districts also have the option to pick up and return the Star Lab.

Questions: Contact Hilary Cordova, Director of Finance, 715.453.2141 ext 256, hcordova@cesa9.org

Technology & Digital Learning Consortium

SERVICE #21

The primary goal of the Technology and Digital Learning Consortium is to assist CESA 9 districts as they strive to meet the educational needs of the students through the use of effective technology integration. The following services are provided:

- *Support the development and delivery of **onsite** teacher inservice and training related to technology integration to support 21st century learning such as **Tech Tools in the UDL Classroom, Integrating Google Apps into Formative Assessment Practices, Technology Rich Student Project Planning (Summative Assessment Practices), Google Classroom, etc.***
- *Follow-up supported planning or coaching focused on district technology integration goals and professional development sessions.*
- *Professional development focusing on the effective integration of the new Wisconsin Information and Technology Literacy standards into school-based curriculum.*
- *Coordinate collaborative networking sessions for district technology coordinators, network administrators, and media specialists from CESA 9 (minimum of 4 half-day meetings per year).*
- *Support district teams in the Future Ready framework.*
- *Provide timely updated information related to technology planning, state and federal initiatives, technology funding, and grant opportunities.*

- Represent and advocate for CESA 9 schools on the CESA Instructional Technology Services Council with DPI, Wisconsin Media Lab, DOA, and other CESA Consultants.
- Members will receive a discount on registration fees for CESA 9 technology integration workshops.
- TEACH grant professional development planning and grant management.

Cost: \$2200

Questions: Contact Mia Chmiel, Associate Director of School Improvement, 715.453.2141 ext 224. mchmiel@cesa9.org

Technology Coordinator Network

SERVICE #22

The CESA 9 Director of Technology and Digital Learning Services will provide state and national updates, meeting facilitation, meeting agendas and summaries, follow up support requests and collaborative assistance on projects. Technology director meetings that focus on specific technology topics will be held a minimum of four times throughout the school year.

Cost: \$200. Includes up to 2 attendees at technology coordinator network meetings. Lunch and materials are included. This fee is waived for members of Technology & Digital Learning Consortium (Service #21).

Questions: Contact Mia Chmiel, Associate Director of School Improvement, 715.453.2141 ext 224, mchmiel@cesa9.org

Title I Network Services

SERVICE #23

In partnership with the Department of Public Instruction (DPI), the CESA 9 Title I Network provides technical assistance to Title I districts in meeting Title I requirements under ESSA. CESA 9 provides this support in the following areas:

- **Technical Assistance.** Consultation via phone, electronically, or in-person throughout the year to support district compliance, record keeping, and program planning regarding Title I requirements under ESSA.
- **Title I Coordinator Leadership.** Information and resources for Title I coordinators through one-on-one technical assistance, two regional meetings, and a Title I coordinator orientation.
- **Resources and Collaboration.** Information and resources regarding local and statewide initiatives and agencies that can provide Title I related support.
- **Technical Assistance Network for Improvement for Identified Schools.** Schools identified under ESSA as comprehensive or targeted support will receive technical assistance in closing the achievement gaps so that every student graduates career and college ready. This assistance will focus on providing professional learning (e.g. training, networking) to strengthen equitable multi-level systems of support and promote effective continuous improvement.

Cost: This service is available to all districts at no cost.

These additional services are also offered through the Title I Network as a **fee for service**:

- *Technical assistance to districts in submitting the consolidated application for all Titles with a district formula allocation component (Title I-A, II-A, II-D, III).*
- *Respond to DPI formal reviews.*
- *Prepare, submit and/or revise budgets.*
- *Provide guidance, recommendations for compliance and documentation for meeting the mentoring requirements. This would include onsite preparation and participation in review of Title I Monitoring.*

Questions: Contact Casey Gretzinger, Associate Director of School Improvement Services & Title I Coordinator, 715.453.2141 ext 225, cgretzinger@cesa9.org

Title III Grant Consortium

SERVICE #24

Title III of the Elementary and Secondary Education Act (ESEA) is part of legislation enacted to ensure that English Learner students are successful in the classroom. CESA 9 serves as the fiscal agent and program agent for consortium member districts. Consortia funds can be pooled to leverage services, support, and professional development among participating member districts and are encouraged to do so. Services include:

- *Preparation and submission of required budgets, expenditure reporting, and claims*
- *Maintenance of fiscal records*
- *Development of application detailing the activities that meet the common needs of the consortium's English Learner (EL) population*
- *Technical assistance and support to ensure that the consortium members fulfill their fiscal and programmatic responsibilities under Title III, including meeting the Annual Measurable Achievement Objectives (AMAOs) including required parent notifications and improvement plans for AMAO determinations made at a consortium level*
- *Support to each participating district to ensure the equitable participation rights of private school children are met*

Cost: This service is available to all districts at no cost.

Questions: Contact Matthew Collins, Director of Special Education, 715.453.2141 ext 254, mcollins@cesa9.org

Transition Planning Technical Assistance

SERVICE #25

The transition coordinator develops successful post-secondary outcomes by providing linkages to schools, businesses, and the community for students with disabilities.

- *Development, implementation, and revision of self-advocacy programs.*
- *Provide training of students and teachers about student lead IEP/self-advocacy.*
- *Dissemination of information to district parents of special needs students through quarterly parent groups.*
- *Participate in team and IEP meetings as appropriate/requested.*
- *Provide assistance to students in their understanding and development of transition from school to post-secondary.*
- *Provide coordination of school and community work-based learning opportunities of job shadowing, mentorships, internships, and student apprenticeships.*

- *Provide leadership in the promotion of work-based learning opportunities with businesses.*
- *Write grants for new program ideas.*
- *Provide/facilitate in-service training to staff on transition and transition related subjects.*
- *Provision, organization, and implementation of special transition activities for students in junior high to senior high.*

Cost: This service is available to all districts at no cost.

Questions: Contact Matthew Collins, Director of Special Education, 715.453.2141 ext 254, mcollins@cesa9.org

Universal Design for Learning (UDL) Grant

SERVICE #26

Universal Design for Learning (UDL) is a scientifically valid framework that provides multiple means of access, assessment, and engagement and removes barriers in instruction to achieve academic and behavioral success for all. The UDL framework can provide educators with a structure to develop their instruction to meet the wide range of diversity among all learners. Universal Design for Learning is based on brain research that suggests a one-size-fits-all approach to education is not effective.

The Universal Design for Learning Grant supports capacity-building opportunities for districts implementing the UDL framework. Grant supported activities include free or reduced cost professional development opportunities and support for UDL implementation teams.

Cost: This service is available to all districts at no cost.

Customized UDL professional development and onsite support are available for a fee.

Questions: Contact Mia Chmiel, Associate Director of School Improvement, 715.453.2141 ext 224, mchmiel@cesa9.org

WISE Support

SERVICE #27

The Wisconsin Information System for Education (WISE) is comprised of multiple tools that support ID generation and data collection to meet all required district and school state and federal reporting mandates. This will, in turn, inform education research and data analysis through dashboard and reporting tools to better understand and improve educational outcomes for Wisconsin students. These systems will maintain high data quality and security policies and standards to ensure data privacy.

In partnership with the Department of Public Instruction (DPI), CESA 9 offers technical assistance, district data team development, and training opportunities, at a reduced cost, to districts as they navigate the various components of the WISE system for reporting and data analysis.

Cost: This service is available to all districts at no cost.

Questions: Contact Mia Chmiel, Associate Director of School Improvement, 715.453.2141 ext 224, mchmiel@cesa9.org

Wisconsin Digital Learning Collaborative (WDLC) - *Blended Learning Live!*

SERVICE #28

A design session to place students at the center of online and blended learning, for both new and existing programs. This experience will help district teams to **design and implement** either a new student-centered pilot program or plan to expand an existing model.

How will student-centered learning get to scale in YOUR district?

Online and blended models are powerful tools to move beyond the factory model and personalize learning to meet each student's needs.

What is the workshop agenda?

Trained and certified facilitators by nationally recognized author and designer of *Ready to Blend*, Heather Staker will lead participants through *Blended Learning Live!*, a simulation of student-centered learning.

What is involved?

Participants are asked to commit to 2 hours of pre-work, a full workshop attendance, and implementation of a plan post workshop - whether in one classroom, a program, or multiple schools. Participant teams will have a second day for planning and support of their blended initiatives. The days can be consecutive or strategically scheduled based on the district's need.

Who should attend?

Space is limited to 25 participants. There is a minimum of 10 participants for an onsite *Blended Learning Live!* workshop. District or school teams of 3-5 are optimal, including at least one **required** administrator/senior leader to attend and 2-4 committed teachers that will pilot test the plan at the classroom, school, or district level.

Here is what others have said about the workshop. Click [HERE](#) for testimonials about Ready to Blend, the Blended Live experience!

Cost: Wisconsin districts/schools: \$4000 plus \$50 (non-refundable) per participant. These fees are subsidized by the [Wisconsin Digital Learning Collaborative](#) for 2019-2020.

Questions: Contact the Wisconsin Virtual School Department, 715.453.1953, wvshelpdesk@cesa9.org

Wisconsin Resource Center for Charter Schools (WRCCS)

SERVICE #29

The Wisconsin Resource Center for Charter Schools (WRCCS) is a statewide center housed within CESA 9 to strengthen the charter school system in the state and improve student learning. WRCCS provides FREE resources for all schools in the state with a focus on supporting new DPI charter school sub-grantees. WRCCS assists local education agencies (LEAs) in improving outcomes for ALL students by providing leadership, providing resources, ensuring communication, and disseminating information.

WRCCS supports the design, start-up, and sustainability of charter schools across the state. Services are delivered to these domains:

- *Charter School Authorizers*
- *Charter School Governance Boards*
- *Charter School Leadership*

- *Charter School Classroom Professionals*
- *Charter School Students*
- *Charter School Families*
- *Charter School General Information*

The intention of WRCCS is to focus on specific [WRCCS School Competencies](#) to support students who are at an educational disadvantage:

- *English language learners*
- *Special education students*
- *Economically disadvantaged students*
- *Racial/ethnic minority students*
- *School climate*
- *Discipline*
- *Family/community engagement*
- *Rural schools*
- *Online & blended learning*
- *Mental health*

WRCCS hosts multiple events and trainings including a [State Conference](#), [multiple trainings opportunities](#), and [Online Learning](#).

Cost: This service is available to all districts at no cost.

Questions: Contact Sarah Hackett, Director of WRCCS, 715.453.1079, support@wrccs.org or visit wrccs.org

Wisconsin Virtual School (WVS)

SERVICE #30

The Wisconsin Virtual School (WVS) is a service provided to Wisconsin school districts (public, private, and charter) to offer online and blended courses to middle and high school students. Local districts must approve participation for a student to receive credit. Students may access courses from school or home. Students receive technical and academic support through WVS/CESA 9, a Coach or Local Educational Guide (district), and their course instructor. The Coach monitors student progress and acts as proctor for tests if needed. Students participate in an interactive environment, corresponding with teachers and other students through e-mail, discussion groups, and weekly synchronous virtual office hours. The asynchronous learning environment accommodates students' flexible schedules. Students select their pace for learning and course completion from traditional, accelerated, and extended options. WVS is a partner of the [Wisconsin Digital Learning Collaborative \(WDLIC\)](#).

Administration/Registration

Students may enroll in courses with advisement/approval from the local school and parent/guardian. Credit may be issued through the local school district toward completion of local high school graduation requirements. Online enrollment is available at <https://www.wisconsinvirtualschool.org>. WVS trains Wisconsin-certified teachers to teach the online and blended courses using WVS content and infrastructure. Curriculum Review is available upon request.

Course Information

WVS courses are aligned to national and state standards. Each course is equal to .5 credits, which is granted by the local school district upon completion. Students may register online any time, year round for any course. Course fees are charged per student, per course, and include registration,

software, course materials, course facilitation by a Wisconsin certified teacher, and technical support.

- *Summer school programming*
- *Dual enrollment courses*
- *Advanced Placement courses*
- *Career and College Readiness curriculum*
- *Middle school curriculum*
- *Credit recovery courses*
- *24/7 homework help*
- *No cost AP exam prep online courses for students enrolled in AP courses (WDLC subsidized)*
No cost ACT and ASPIRE online prep courses for students enrolled in WVS courses (WDLC subsidized)
- *No cost College Math Readiness courses for students enrolled in WVS courses (WDLC subsidized)*
- *No cost College Career Pathway Math Readiness courses for students enrolled in WVS courses (WDLC subsidized)*

Students Served by WVS

- *Students who are unable to access courses locally due to limited curriculum offerings, schedule conflicts, illness, homebound status, or social or emotional challenges*
- *Students identified as at-risk by local criteria such as credit deficiencies, adjudication, teen parenting, truancy, etc.*
- *Students on accelerated pathways*
- *Special education students*
- *Home school students*
- *Students who have been expelled with services and require an alternative setting for instructional programming*

Cost: For Wisconsin school districts (currently subsidized by the WDLC):

- *\$295 per ½ credit semester course (High School, Middle School, Advanced Placement)*
- *\$200 per ½ credit semester course (Credit Recovery)*
- *\$150 per ½ credit semester course (District utilizing their **own teacher** for High School, Middle School, and AP courses)*
- *\$100 per ½ credit semester course (District utilizing their **own teacher** for Credit Recovery courses)*
- *WVS partners may also receive professional learning support when choosing to use their own local teachers with the WDLC infrastructure at no additional cost. (Currently subsidized by the WDLC)*

Questions: Contact the Wisconsin Virtual School Department, 715.453.1953, wvshelpdesk@cesa9.org

WSPEI Grant

SERVICE #31

The Wisconsin Statewide Parent Educator Initiative (WSPEI) is a DPI discretionary grant that started in January 2000. It is a service for families, educators, and others interested in parent-educator partnerships for students with disabilities. Its goal is to help parents and school districts find or create the resources that will help them build positive working relationships that lead to shared decision making and children's learning. It supports increased sharing of information among parents, schools, projects, organizations, and agencies through networking meetings, conferences, person-to-person contact, and media.

WSPEI assists school districts in implementing system-wide family engagement assessments and long range planning. Other services include specialized trainings for families and educators, assistance with identifying and training a district family engagement liaison, access to free electronic or hard copy family friendly educational materials, coaching for families to engage in conversations with educators about their child's reading and literacy, and assistance with connecting students' IEP goals, supports, and accommodations to learning at home.

Cost: This service is available to all districts at no cost.

Questions: Contact Evelyn Azbell, Family Engagement Coordinator, 715.453.2141 ext 248, eazbell@cesa9.org

STAFFING SERVICES

Adaptive Physical Education Teacher

SERVICE #32

An Adaptive Physical Education Teacher provides appropriate assessment of children with special education needs, then develops and implements an intervention plan to meet those needs.

Services include:

- *Participation in the assessment process for new referrals and re-evaluations are assigned.*
- *Provide ongoing student assessment.*
- *Participation in the IEP team process, as assigned.*
- *Provision of direct instruction.*
- *Completion of local, state, and federal reports as requested.*
- *Provision of appropriate individual student reports.*
- *Maintenance/improvement of assessment and instructional skills.*
- *Effective communication with students, staff, parents, and administration.*

Cost: Contact CESA 9 for a cost estimate.

Questions: Contact Matthew Collins, Director of Special Education, 715.453.2141 ext 254, mcollins@cesa9.org

Deaf/Hard of Hearing Program Support Teacher

SERVICE #33

A DHH Program Support Teacher provides assessment of students suspected with, or currently diagnosed with DHH educational impairment and special education needs then develops and implements an intervention plan to meet those needs. Services include:

- *Assessment of children suspected or currently diagnosed with DHH.*
- *Timely and comprehensive written reports based on the assessment.*
- *Participation in the IEP team process, as assigned.*
- *Provision of direct services to children with DHH impairment.*
- *Completion of local, state, and federal reports as requested.*
- *Participation in conferences with parents, teachers and administrative personnel as requested.*
- *Provide liaison case management services, if requested, for students placed at the Wisconsin School for the Deaf in Delavan, Wisconsin.*
- *Maintenance/improvement of assessment and instructional skills.*
- *Effective communication with students, staff, parents, and administration.*

Cost: Contact CESA 9 for a cost estimate.

Questions: Contact Matthew Collins, Director of Special Education, 715.453.2141 ext 254, mcollins@cesa9.org

Early Childhood Special Education Teacher

SERVICE #34

An Early Childhood Special Education Teacher provides appropriate assessment of an early childhood student's special education needs and then develops and implements an intervention plan to meet those needs. Services include:

- *Assessment of 3-5 year old children with suspected disabilities and children currently enrolled in the early childhood special education program.*
- *Timely and comprehensive written reports based on the assessment.*
- *Participation in the IEP team process, as assigned.*
- *Provision of direct services to children placed in the early childhood special education program.*
- *Completion of local, state, and federal reports as requested.*
- *Participation in conferences with parents, teachers, and administrative personnel as requested.*
- *Maintenance/improvement of assessment and instructional skills.*
- *Effective communication with students, staff, parents, and administration.*
- *Consistently operate in a professional manner regarding district policies and state/federal rules and regulations.*

Cost: Contact CESA 9 for a cost estimate.

Questions: Contact Matthew Collins, Director of Special Education, 715.453.2141 ext 254, mcollins@cesa9.org

Educational Interpreter

SERVICE #35

An Educational Interpreter facilitates communication between deaf or hard of hearing students and their general education teachers, peers, and other persons who do not share the student's primary communication mode of sign language. Services include:

- *Interpretation in general education classes and other environments as appropriate at the educational level and through the communication mode used by the student(s) under the direction of the special education teacher(s).*
- *Interpretation and communication between student(s) and IEP team members.*
- *Provide communication link between regular education teachers and special education teacher/case manager.*
- *Provide subject matter tutoring as appropriate.*
- *Provide reinforcement, expansion, and development of signed vocabulary under the direction of the teacher of the hearing impaired.*
- *Provide transliteration of classroom materials to appropriate sign language communication mode used by the student(s).*

Cost: Contact CESA 9 for a cost estimate.

Questions: Contact Matthew Collins, Director of Special Education, 715.453.2141 ext 254, mcollins@cesa9.org

Gifted/Talented Coordinator

SERVICE #36

This service will allow a district to design a service contract with a job description and the number of service days to meet their individual needs.

Cost: Contact CESA 9 for a cost estimate.

Questions: Contact Mia Chmiel, Associate Director of School Improvement, 715.453.2141 ext 224, mchmiel@cesa9.org

High School Career Center Director

SERVICE #37

This service will allow a district to design a service contract with a job description and the number of contract days to meet their individual need.

The high school career center director is responsible for the operations of a career center which includes working with individual students and groups in career exploration activities to compliment guidance and counseling services. The career center director will provide innovative career awareness, exploration, and preparation services for students, parents, educators, businesses, and community.

Cost: Contact CESA 9 for a cost estimate.

Questions: Contact Hilary Cordova, Director of Finance, 715.453.2141 ext 256, hcordova@cesa9.org

Library Media Specialist

SERVICE #38

This service would be an individually designed service for district-level library media specialist time.

Cost: Contact CESA 9 for a cost estimate.

Questions: Contact Hilary Cordova, Director of Finance, 715.453.2141 ext 256, hcordova@cesa9.org

Network Administrator

SERVICE #39

This service will provide the local school district with computer network administration including network design, installation, configuration, maintenance, troubleshooting, and support for Mac, Windows, and cross-platform networks, including switches, routers, and servers. The service will also support the district's internet server including security, firewall, and protocols. Assistance will be provided to district administrative staff in creating and implementing district IT policies and procedures including the enforcement of acceptable use policy. The service will include the basic

maintenance of computer equipment and advice on the acquisition of such equipment connected to the network.

Cost: Contact CESA 9 for a cost estimate.

Questions: Contact Hilary Cordova, Director of Finance, 715.453.2141 ext 256, hcordova@cesa9.org

Occupational Therapist/COTA

SERVICE #40

The Occupational Therapist provides services to any district child when determined by IEP. Services include:

- *Procurement of necessary physician's statements (forms).*
- *Evaluate students referred for consideration of the need for occupational therapy.*
- *Participate on the IEP team as assigned, including the preparation of timely and appropriate individual IEP team member reports.*
- *Assist in the development and implementation of the individual education plan as requested.*
- *Provide direct occupational therapy/consultation.*
- *Provide training (including in-service) as necessary for significant others, i.e., teachers, parents, etc.*
- *Provide communication and follow-up with medical personnel.*
- *Assist in the completion of necessary documentation for the purpose of third party billing.*
- *Complete necessary local, state, and CESA forms, i.e., membership forms, in a timely fashion.*
- *Supervision of certified occupational therapy assistant (COTA).*

Cost: Contact CESA 9 for a cost estimate.

Questions: Contact Matthew Collins, Director of Special Education, 715.453.2141 ext 254, mcollins@cesa9.org

Orientation & Mobility Teacher

SERVICE #41

The Teacher of Orientation and Mobility provides direct instruction, student assessment, individual education plan (IEP) team participation, consultation to staff and parents, and gathers the data for regional low incidence planning. Services include:

- *Evaluate students referred for consideration of the need for orientation and mobility services.*
- *Participate on the IEP team as assigned, including the preparation of timely and appropriate individual IEP team member reports.*
- *Assist in the development and implementation of the IEP as requested.*
- *Provide direct orientation and mobility instruction/consultation.*
- *Provide training (including in-service) as necessary for significant others, i.e., teachers, parents, etc.*
- *Complete necessary local, state, and CESA forms, i.e., membership forms.*

Cost: Contact CESA 9 for a cost estimate.

Questions: Contact Matthew Collins, Director of Special Education, 715.453.2141 ext 254, mcollins@cesa9.org

Paraprofessional Special Education

SERVICE #42

Paraprofessional, Special Education assists the special education teacher with program clerical functions, feeding, lifting, individual care, educational remediation, and student supervision.

Services include:

- *Assist in therapy functions.*
- *Assist in supervision of students while they are loading and unloading buses, physical education, playground, lunch room, etc.*
- *Assists instruction of pupils in personal hygiene, toileting, tooth brushing, hand washing, and feeding skills.*
- *Lifts, or assists with lifting students from wheelchairs to changing tables or designated areas.*
- *Sanitize classroom and equipment using approved materials.*

Cost: Contact CESA 9 for a cost estimate.

Questions: Contact Matthew Collins, Director of Special Education, 715.453.2141 ext 254, mcollins@cesa9.org

Parent Liaison

SERVICE #43

The Parent Liaison supports the WSPEI Parent Liaison Coordinator within the school district. The district Parent Liaison is selected from within the purchasing school district. The District Parent Liaison's role is to receive and disseminate information to staff and parents for trainings and meetings as approved by the district; refer parents to WSPEI Parent Liaison for information about working with the school districts to meet the needs of their child; attend IEP and communication in-services and other trainings if available; and work with the district's director of special education to be involved in parent activities, which could include special education plan input or parent advisory committees. District Parent Liaisons receive ongoing support and mentoring from the WSPEI Coordinator. Services include:

- *Assist with gathering and disseminating materials and information to parents and/or staff.*
- *Assist, when requested, in communication with parents or refer parents to WSPEI Family Engagement Coordinator.*
- *Attend trainings and regional meetings to gain knowledge about special education process and services, communication, conflict resolution, and transition.*
- *Communicate and work with the district director of special education.*
- *Set up a resource library in the school district.*
- *Assist in the exploration, development, and participation in a parent advisory council.*
- *Review, when requested, the district special education plan.*

Cost: Contact CESA 9 for a cost estimate.

Questions: Contact Matthew Collins, Director of Special Education, 715.453.2141 ext 254, mcollins@cesa9.org

Physical Therapist/CPTA

SERVICE #44

The Physical Therapist provides services to any district child when determined by IEP. Services include:

- *Procurement of necessary physician's statements (forms).*
- *Evaluate students referred for consideration of the need for physical therapy.*
- *Participate on the IEP team as assigned, including the preparation of timely and appropriate individual IEP team member reports.*
- *Assist in the development and implementation of the individual education plan as requested.*
- *Provide direct physical therapy/consultation.*
- *Provide training (including inservices) as necessary for significant others, i.e., teachers, parents, etc.*
- *Provide communication and follow-up with medical personnel.*
- *Assist in the completion of necessary documentation for the purpose of third party billing.*
- *Complete necessary local, state, and CESA forms, i.e., membership forms.*
- *Supervision of certified physical therapy assistant (CPTA).*

Cost: Contact CESA 9 for a cost estimate.

Questions: Contact Matthew Collins, Director of Special Education, 715.453.2141 ext 254, mcollins@cesa9.org

Reading Specialist

SERVICE #45

This service will allow a district to meet the Wisconsin State Statute 118.015 District Reading Specialist Requirement, which reads, "Each school district shall employ a reading specialist certified by the department to develop and coordinate a comprehensive reading curriculum in grades Kindergarten to 12".

At the discretion of the state superintendent, a school district may contract with other school districts or cooperative educational service agencies to employ a certified reading specialist on a cooperative basis.

CESA 9 will work with school districts to design a service contract with a job description and the number of service days to meet individual school/district needs.

Cost: Contact CESA 9 for a cost estimate.

Questions: Contact Casey Gretzinger, Associate Director of School Improvement, Title I Coordinator, Reading Specialist 715.453.2141 ext 225, cgretzinger@cesa9.org

School Audiologist

SERVICE #46

A School Audiologist provides appropriate assessment of special education needs and then develops and implements an intervention plan to meet those needs. Services include:

- *Participation in the assessment process for new referrals and re-evaluations as assigned.*
- *Provide ongoing student assessment.*
- *Participation in the IEP Team Process as assigned.*

- Provide direct instruction.
- Completion of local, state, and federal reports as requested.
- Provide appropriate individual student reports.
- Maintenance/improvement of assessment and instructional skills.
- Effective communication with students, staff, parents, and administration.

Cost: Contact CESA 9 for a cost estimate.

Questions: Contact Matthew Collins, Director of Special Education, 715.453.2141 ext 254, mcollins@cesa9.org

School Nurse

SERVICE #47

This service will allow a district to design a service contract with a job description and the number of contract service days to meet their individual needs. Services include:

- *In cooperation with the school district medical advisor and district personnel, coordinate and conduct an annual review of the school district emergency nursing services plan and propose any modifications to the plan to district administration. The contents of the plan will be in accordance with Wisconsin Education Standard (g) emergency nursing services.*
- *Monitor the implementation of the emergency nursing services plan.*
- *Conduct informational meetings for all school district personnel (including substitute teachers) on the district health care policies and procedures handbook.*
- *Provide and coordinate with outside agencies standard first aid and cardio pulmonary resuscitation training for school district staff members.*
- *Serve as a consultant for school district staff members on health issues.*
- *Provide direct teaching and consultation to students with identified health problems and to their parents, as needed.*
- *Provide consultative and coordination services to assure school district compliance with the state and local immunization and student medication requirements.*
- *Provide other health related services assigned by the administration.*

Cost: Contact CESA 9 for a cost estimate.

Questions: Contact Matthew Collins, Director of Special Education, 715.453.2141 ext 254, mcollins@cesa9.org

School Psychologist

SERVICE #48

A School Psychologist provides diagnostic assessment, program planning, psychological therapy, research, and consultant services to school districts. Services include:

- *Individualized Education Plan (IEP) team activities such as the preparation of timely and complete individual IEP team member reports and the facilitation of IEP team meetings as assigned.*
- *Services to or on behalf of all children and their parent.*
- *Committee/task force activities on behalf of the district as assigned.*
- *Assist in the completion of necessary documentation for the purpose of third party billing.*
- *Complete necessary local, state, and CESA forms.*

Cost: Contact CESA 9 for a cost estimate.

Questions: Contact Matthew Collins, Director of Special Education, 715.453.2141 ext 254, mcollins@cesa9.org

School Social Worker

SERVICE #49

This program provides direct services by a social worker to at-risk children and their families. Services include:

- *Provision of supportive, problem-solving, action-oriented role with families.*
- *Provision of consultation with parents, in-home when appropriate.*
- *Provision of facilitated support between school administration, teachers, parents, and students.*
- *Coordination of referrals and interagency activities.*
- *Participation in building consultation team meetings and IEP team meetings.*
- *Assist in professional development planning and parent information programs with regard to children's mental health.*

Cost: Contact CESA 9 for a cost estimate.

Questions: Contact Matthew Collins, Director of Special Education, 715.453.2141 ext 254, mcollins@cesa9.org

Special Education Director

SERVICE #50

The Special Education Director provides leadership and consultation pertaining to special education and related topics. Services include:

- *Coordination of all required special education state reports and federal projects regarding special education programs.*
- *General program services such as due process forms development, DPI monitoring follow-up, local in-services, local appeal assistance, parental complaint investigations, board presentations, assist with open position interviewing, etc.*
- *Assistance with special education budgets, special education portion of CESA contracts, special education package contracts, and categorical aid reimbursements.*
- *Disseminate current information on special education law, funding, procedures, and instruction to school personnel through in-services, comprehensive training, and meetings.*

- *Assist with direct services to special education students through the IEP team process via regularly scheduled visits.*
- *Provide assistance in the development and refinement of the district special education plan.*
- *Provide direct supervision of CESA employed special education staff and/or assist local administration in the supervision of locally employed special education and staff.*

Cost: Contact CESA 9 for a cost estimate.

Questions: Contact Matthew Collins, Director of Special Education, 715.453.2141 ext 254, mcollins@cesa9.org

Special Education Teacher

SERVICE #51

A Special Education Teacher provides appropriate assessments of special education needs, then develops and implements an intervention plan to meet those needs. Services include:

- *Provision of assessment of children with suspected disabilities and children currently enrolled in the Special Education program.*
- *Provision of timely and comprehensive written reports based on the assessment.*
- *Participation, as assigned, on IEP team meetings.*
- *Provision of direct services to children placed in the special education program.*
- *Completion of local, state, and federal reports as requested.*
- *Participation in conferences with parents, teachers, and administrative personnel as needed/requested.*
- *Maintenance/improvement of appropriate professional impact on students, parents, and other employees.*
- *Consistently operate in a professional manner regarding district policies and state/federal rules and regulations.*

Cost: Contact CESA 9 for a cost estimate.

Questions: Contact Matthew Collins, Director of Special Education, 715.453.2141 ext 254, mcollins@cesa9.org

Speech Clinician

SERVICE #52

The Speech Clinician provides direct therapy, student assessment, IEP team participation, and consultation to staff and parents. Services include:

- *Evaluate students referred for a suspected disability in speech and language.*
- *Participate on the IEP team as assigned, including the preparation of timely and appropriate individual IEP team member reports.*
- *Participation in the preparation and implementation of the Individual Education Plan (IEP) goals and the review of the IEP.*
- *Provide direct speech and language therapy/consultation.*
- *Provide communication and follow-up with significant others, i.e., regular education teachers, special education staff, parents, administrators, and other related agencies, etc.*

- Complete local, state, and federal forms/surveys as requested.
- Assist in the completion of necessary documentation for the purpose of third party billing.
- Complete necessary local, state, and CESA forms.

Cost: Contact CESA 9 for a cost estimate.

Questions: Contact Matthew Collins, Director of Special Education, 715.453.2141 ext 254, mcollins@cesa9.org

Standards & Assessment/Curriculum Coordinator

SERVICE #53

This service will allow a district to design a service contract with a job description and the number of service days to meet their individual needs. Contracts could involve the following potential components:

State Standards Alignment with Curriculum

- With grade level or vertical teacher teams, explore the content, topics, skills, and cognitive demand of the standards (CCSS, NGSS, etc.).
- With grade level or vertical teacher teams, analyze local curriculum for alignment status (CCSS, NGSS, etc.).
- With grade level or vertical teacher teams, develop an action plan for addressing the gaps or overlaps with the standards and the local curriculum.

Development of Curriculum to Address State Standards

- Establish a leadership team with content expertise in the specific subject area.
- Create a template of Units of Instruction and train participants on its features.
- Using the standards and instructional resources, develop units of instruction.
- Support the implementation of units and the review of student work to determine effectiveness in addressing the standards at a proficient level.

Curriculum Materials Adoption

- Establish a leadership team to manage the process of curriculum materials review, pilots, implementation, and training.
- Create criteria by which materials will be judged for determining effectiveness in addressing the state standards (CCSS, NGSS, etc.).
- Coordinate leadership team meetings and materials review.
- Support the implementation and training of adopted materials.

Classroom Assessment

- Provide training on high-quality classroom assessment.
- Develop and facilitate teacher teams for creating high-quality classroom assessment.
- Train and support teacher teams in collaboratively looking at student work and making curriculum and instructional adjustments as needed.
- Support the implementation of an effective RtI system by providing support for high-quality professional development.

Cost: Contact CESA 9 for a cost estimate.

Questions: Contact Al Betry, Director of School Improvement Services, 715.453.2141 ext 222, abetry@cesa9.org

Visual Impairment Teacher

SERVICE #54

A Visual Impairment Teacher provides direct instruction, student assessment, individual education plan (IEP) team participation, consultation to staff and parents, and gathers the data for regional low incidence planning. Services include:

- *Evaluate students referred for consideration of the need for vision services.*
- *Participate on the IEP team as assigned, including the preparation of timely and appropriate individual IEP team member reports.*
- *Assist in the development and implementation of the IEP as requested.*
- *Provide direct vision instruction/consultation.*
- *Provide training as necessary for significant others, i.e., teachers, parents, etc.*
- *Complete necessary local, state, and CESA forms, i.e., membership forms.*

Cost: Contact CESA 9 for a cost estimate.

Questions: Contact Matthew Collins, Director of Special Education, 715.453.2141 ext 254, mcollins@cesa9.org

ADMINISTRATIVE SUPPORT SERVICES

Administration

SERVICE #55

The Administration of CESA 9 provides general supervision of all programs and budgets that deliver high quality, cost-effective services to the twenty-two school districts in the CESA. The primary objective is to supply programs and services to member districts as requested and to develop new and enhanced services to benefit these districts.

By working cooperatively, districts can share costs rather than fund duplicate programs. This enables local districts to direct more resources to the classroom. The CESA Board of Control, consisting of locally elected School Board Members from districts within the CESA, assures that the programs and services are responsive to the grassroots needs of local districts. The CESAs also make it possible to assist the state in meeting its obligation in ensuring that there be educational equity in terms of programs, access, and resources. CESAs are uniquely positioned to serve as a link between school districts in the state, as well as assist the state in implementing and supporting statewide programs and initiatives.

In addition to the oversight of all CESA services, the Administrator of CESA 9 also coordinates specific services to all districts such as the principal certification program, regional spelling bees, regional Kohl Scholarship competition, recycling, paper purchasing, monthly Professional Advisory Council meetings (including materials and meals), professional development opportunities for administrators, administrative assistants, bookkeepers, payroll managers, and secretaries, legislative forums, and CESA newsletters.

Cost: Contact CESA 9 for a cost estimate.

Questions: Contact Karen Wendorf-Heldt, Agency Administrator, 715.453.2141 ext 257, kheldt@cesa9.org

Business Services

SERVICE # 56

This service is available to provide districts with additional support in their business offices. Services available include but are not limited to: payroll, accounts payable, accounts receivable, audit preparation, and human resources assistance.

Cost: Contact CESA 9 for a cost estimate.

Questions: Contact Hilary Cordova, Director of Finance, 715.453.2141 ext 256, hcordova@cesa9.org

Carl Perkins Grant Consortium

SERVICE #57

The overall goal of the Carl D. Perkins Act is improvement of career and technical education at the local level. CESA 9 serves as the fiscal agent for the administration of Carl D. Perkins Act funding to local districts. Per grant authorization, CESA 9 will retain 5% of each district's allocation for fiscal responsibilities, including but not limited to:

- *Administration of Carl D. Perkins Act funds, including preparation and monitoring of the consortium's budget and claims submission as required by the Department of Public Instruction.*
- *Monitor district budgets to ensure timely expenditures and claiming.*
- *Payment to districts for reimbursement of approved project expenditures.*
- *Preparation and submission of year-end report.*
- *Tracking and follow-up through annual audit of all documentation as required by grant regulations.*

Cost: Contact CESA 9 for a cost estimate.

Questions: Contact Marla Konkol, LVEC & Youth Apprenticeship Program Support, mkonkol@cesa9.org

CESA Facility Maintenance & Operation

SERVICE #58 – All 22 Districts Participate

All CESA 9 school districts share in the ownership and maintenance of the facility according to Board of Control policy. Budget components include, but are not limited to: custodian, utilities, contracted snow removal, lawn care, cleaning service, site supplies, and building insurance.

Cost: \$1,150

Questions: Contact Hilary Cordova, Director of Finance, 715.453.2141 ext 256, hcordova@cesa9.org

Communications Services

SERVICE #59

The CESA 9 Communications Specialist works with clients to tailor messages that assist the district in achieving its goals. Services are tailored to individual school district needs. The following services are offered:

- *Press releases*
- *District brand development*
- *Feature-length stories for publication*
- *Social media planning*
- *Informational piece development*

- *Newsletter – project editing, consultation*
- *Marketing*
- *Public relations*
- *Project evaluation for continuous improvement*

Cost: Contact CESA 9 for a cost estimate.

Questions: *Contact Ann Brigham, Grant Writer/Evaluator, 715.453.2141 ext 223, abrigham@cesa9.org*

Cooperative Purchasing

SERVICE #60

CESA 9 offers a cooperative paper purchase and other cooperative purchasing, upon request. CESA 9 districts also have access to the CESA 2 cooperative purchasing program. The CESA 2 program includes discounts with various audio visual, office supply, custodial supply, lighting, athletic, and technical education vendors. A food service cooperative purchase program is also available through CESA 2 for a nominal fee determined by CESA 2.

Cost: This service is available to all districts at no cost.

Questions: *Contact Hilary Cordova, Director of Finance, 715.453.2141 ext 256, hcordova@cesa9.org*

E-Rate Application Service

SERVICE #61

E-rate application services include:

- *Submit application forms 470, 471, 472, 486, 498, and 500.*
- *Act as contact for all funding requests, program integrity reviews, audits, and appeals.*
- *Handle routine E-Rate activities such as SPIN number changes, information updates, and requests for extensions.*
- *Management and calculation of Category 2 pre-discount budgets, including reconciliation of committed funds against actual to adjust Category 2 pre-discount nets for upcoming funding years.*
- *Assist with vendor negotiations for discounted bills (SPI).*

Cost: If Category 1 and Category 2 applications – greater of \$1700 or 5% of total prior year allocations plus \$70 per BEAR/472 form.

If Category 1 or Category 2 application – greater of \$1200 or 5% of total prior year category allocation plus \$70 per BEAR/472 form.

Questions: *Contact Mike Dailey, E-Rate Consultant, mdailey@cesa9.org*

Environmental Services

SERVICE #62

CESA 9 offers **two** environmental/occupational health and safety management options for school districts:

CESA 10 Environmental Health and Safety Program

CESA 10's Environmental Health and Safety (EHS) Program meets the needs of customers by providing cost-effective safety solutions while maintaining compliance with local, state, and federal regulatory agencies. CESA 10's EHS program consists of a safety and compliance continual improvement process. Services offered include:

Initial Services

- *Utilization of a school specific assessment tool to provide EHS program guidance, management, and continuous improvement process.*
- *Review of environmental health and safety policies and procedures.*
- *Facility inspections.*
- *Annual program audits to determine compliance.*
- *Work with administration and staff to prioritize health and safety needs.*
- *Up to four contacts per year for EHS plan development.*
- *Fume hood testing and certification.*
- *Evaluation of 33 EHS categories to aid in risk management.*
- *Health and safety training provided to all staff by qualified trainers.*
- *Cloud housing for easy access to EHS plans and documentation.*
- *Basic Indoor Environmental Quality (IEQ) Plan development.*

District Participation

The District will be responsible for the following:

- *Completion of EHS related action items resulting from a regulatory inspection and as determined by the consultant.*
- *Allowing sufficient time and resources to work on the EHS program.*
- *Providing notice to CESA of any changes that could affect the EHS program, so materials can be updated. Note: Changes can affect the District's level of compliance.*
- *Implementation of compliance programs.*

MacNeil Environmental/Occupational Health & Safety Management Program

MacNeil Environmental/Occupational Health & Safety Management Program services include:

- *Onsite administration*
- *Program updating and review*
- *24-hour account manager availability*
- *Employee training (onsite)*
- *Surveillance/documentation activities*

Cost: Contact CESA 9 for a cost estimate.

Questions: Contact Hilary Cordova, Director of Finance, 715.453.2141 ext 256, hcordova@cesa9.org

Excellence in Teaching Program

SERVICE #63

The Excellence in Teaching Program is a post-baccalaureate pathway for people seeking to become a certified teacher. This 11 month program is designed to support districts who have teachers currently employed on emergency licensure and need to gain certification or for career changers who are seeking to gain a teaching license. The Excellence in Teaching Program prepares candidates with a bachelor's degree in Math, Science, Social Studies, English, World Languages, Art, Music, Theatre/Drama, Business or Computer Science through a blended learning, learn by doing approach. For more information about the program please visit [Excellence in Teaching Program](#) on our CESA 9 Website.

Cost: Visit ETP on CESA 9 website: <https://www.cesa9.org/programs/administrative/ETP.cfm>

Questions: Contact Al Betry, Director of School Improvement Services, 715.453.2141 ext 222, abetry@cesa9.org or etphelp@cesa9.org

Grant Writer/Evaluator

SERVICE #64

The CESA 9 grant specialist investigates and monitors public and private funding sources at the local, state, and national levels for grant consortium members, and reads and interprets grant guidelines. CESA 9 works with clients to determine whether they qualify for a grant, documenting instructional gaps and educational needs of students, parents, teaching staff, administrators, and communities. In addition to proposal writing, the CESA 9 can help generate ideas for project components, locate and analyze successful grant proposals, and suggest collaborations.

Under the consortium agreement, as many as two competitive grant proposals will be submitted per consortium client per year, depending on timing, suitability of grant programs, and availability of writing capacity. Critiquing/editing services, grant-writing training, and grant evaluation are also available.

Cost: \$4500/Consortium membership fee + 4.75% of grant awards.* Evaluation fees to be negotiated per grant award

*Percentage fee applies to multi-year awards, non-competitive renewals, and non-competitive supplementary awards.

Questions: Contact Ann Brigham, Grant Writer/Evaluator, 715.453.2141 ext 223, abrigham@cesa9.org

Reading Specialist Consultation

SERVICE #65

A CESA consultant, with the appropriately held Reading Specialist licensure, will work with the district licensed Reading Specialist on a consultation basis. CESA 9 will work with school districts to design a service contract with specific responsibilities and the number of service days to meet individual school/district needs. Services can include, but are not limited to:

- Working with a new reading specialist to understand the roles & responsibilities outlined in state statute 118.015
- Review of the district's reading curriculum

- *Consultation in designing and implementing continuous supports, improvement strategies, and best practices in literacy instruction within an Equitable Multi-level System of Support (E-MLSS)*

Cost: Contact CESA 9 for a cost estimate.

Questions: *Contact Casey Gretzinger, Associate Director of School Improvement, Title I Coordinator, Reading Specialist, 715.453.2141 ext 225, cgretzinger@cesa9.org*

School Based Services (Medicaid Billing)

SERVICE #66

Allows districts to capture federal funding of Wisconsin Medicaid for medically related special education and related service costs. The school-based services (SBS) benefit has been established according to s. 49.45 (39), Wis. Stats. Participation as a Wisconsin Medicaid SBS provider, a school, school district, CESA, CCDEB, or charter school is required to be certified as provider under HFS 105.53, Wis. Admin. Code. Individual staff must meet qualifications under Ch. PI 34, Wis. Admin. Code, or are licensed under Wis. Stats., Section 441.06, Section 441.10, Section 448.51, Section 448.961, or Section 459.24.

School based services must be identified in the child's Individualized Education Program (IEP). Covered services include:

- *Developmental testing and assessments when resulting in a created or revised IEP*
- *Durable medical equipment (DME)*
- *Nursing*
- *Occupational therapy (OT)*
- *Physical therapy (PT)*
- *Psychological services, counseling, and social work*
- *Speech and language pathology (SLP), audiology, and hearing*
- *Transportation*

CESA 9 contracts with claiming agencies to maximize claim return to individual districts, utilizing large pool purchasing leverage, minimizing local district administrative and clerical involvement, limiting overhead expenses, and reducing denied claims. Specific services through the cooperative include, but are not limited to:

- *Provide leadership representation to, and negotiations with, entities such as Wisconsin Medicaid, agencies contracted for claim submissions, fiscal audit bureaus, etc.*
- *SBS Medicaid consultation with service providers, administrator, and administrative support personnel (on-site or by phone).*
- *Provide SBS training to new personnel and update/review to existing personnel.*
- *Monitoring and reporting of Medicaid updates and changes affecting SBS.*
- *Administrative review of claim reports upon request.*
- *Assist district administrative effort in maximizing claim recovery.*
- *Other SBS claiming support services as requested.*

Cost: Claiming services are available to CESA 9 members through MJ Care at the cooperative rate of \$3.50 per claim.

Questions: *Contact Matthew Collins, Director of Special Education, 715.453.2141 ext 254, mcollins@cesa9.org*

TEACH Grant Consortium Membership

SERVICE #66

This service is designed to help eligible districts access TEACH Teacher Technology Training Grant funding from the State of Wisconsin. CESA 9 will assist member districts in project development, grant writing, and serve as the consortium fiscal agent. One of the main focuses of the grant is providing localized training for teachers with others in their region. CESA 9 will collaborate with grant consortia to offer TEACH professional learning opportunities locally. This service includes, but is not limited to:

- *Annual planning meeting*
- *Project development*
- *Grant preparation & submission*
- *Fiscal oversight and claims processing*
- *Ongoing communication regarding TEACH funding*

Cost: \$500 (This fee is waived for members of Service #21.)

Questions: Contact Mia Chmiel, Associate Director of School Improvement, 715.453.2141 ext 224, mchmiel@cesa9.org