

COOPERATIVE EDUCATIONAL SERVICE AGENCY NO. 9
BOARD OF CONTROL MEETING
CESA 9 OFFICE
304 KAPHAEM ROAD
TOMAHAWK, WISCONSIN
WEDNESDAY, JANUARY 7, 2015

MINUTES

President Scott Everson called the January 7, 2015 Board of Control monthly meeting to order at 7:00 p.m. and led the members in the Pledge of Allegiance. The following members were in attendance via telephone or in person:

Present: Helen Ackermann – DC Everest
Ken Dirks - Tomahawk
Scott Everson – Rib Lake
Michael Kaiser – Mosinee
Helen Palmquist – Prentice
Mary Peterson - Rhinelander
Tom Rulseh – Three Lakes
John Shull - Merrill
Dan Thompson – Stratford
Kevin Zubke - Athens

Absent: Tara Guelzow - Antigo

Others in attendance included CESA staff members Pat Beals (in person), Becky Collins (telephone), Matt Collins (telephone), Hilary Cordova (telephone), Becky Denzine from Wipfli (telephone), Jenny Miner (in person), Dawn Nordine (telephone) and Agency Administrator Karen Wendorf-Heldt (in person).

Approval of Consent Agenda

Item “c” on the consent agenda, Approval of Employee Resignation, was removed from the consent agenda to be discussed and voted on separately. Motion by Peterson, second by Thompson to approve the consent agenda items a, b, and d as presented. These items included approval of meeting agenda, minutes of the December 1, 2014 meeting, and approval of new employee contract (Gretzinger) and letter of employment (Stoviak). All present voted aye. Motion carried. Discussion was then held on the employee resignation submitted by Occupational Therapist Alicia Dean. Motion by Dirks, second by Palmquist to accept Dean’s resignation with the condition to release her from her contract pending finding a suitable replacement. All voted aye. Motion carried. Matt Collins stated that he is working diligently to find a solution/replacement.

Opportunity for Public Comment

There was no public comment.

Presentation of Financial Report and Monthly Claims

Financial reports for December were reviewed. Motion by Kaiser and second by Thompson to approve the December financial report and presentation of claims as presented. Upon roll call vote, all present voted aye. Motion carried.

New Business

Wipfli representative, Becky Denzine, gave an overview of the 2013-14 Agency Audit Report and financial statements. Board members had access to the audit report prior to the Board meeting. Board members discussed the report and asked questions. Rulseh commended Pat Beals, Hilary Cordova and administration for a clean audit report and the excellent work they do. Motion by Ackermann, second by Peterson to approve the 2013-14 Agency Audit Report as presented. All present voted aye. Motion carried.

As per Board Policy 672.6 – Purchasing of Expert or Consultant Services, “board of control approval is required for modification, extension or renewal of a consultant contract within the fiscal year that results in the total aggregate amount exceeding the \$10,000 for any organization or person.” The Board reviewed the list of consultant contracts that either exceeded or have the potential to exceed the \$10,000. Motion by Dirks, second by Palmquist to approve the consultant contracts as presented. All present voted aye. Motion carried.

The Board discussed and provided feedback on the proposed resolutions received from the WASB. Ken Dirks will again represent the CESA 9 Board of Control at the WASB Delegate Assembly and will vote on the proposed resolutions.

Board Development

Motion by Rulseh, second by Dirks to table the Board Development presentation by Beth Tepper and Lynn Verage to a future meeting. All present voted aye. Motion carried.

Administrator’s Report

Dawn Nordine highlighted two interagency agreements entered into by the Wisconsin Department of Public Instruction and CESA 9 to provide a statewide professional learning registration system and a professional learning system platform. Dawn reported that benefits to schools and CESAs include access to two systems that will assist in offering professional learning opportunities at a low cost. Board members asked Dawn to provide them with a written summary of the agreements. That summary was emailed to Board members the next day (January 8th).

Karen reported that Dr. Becky Collins recently accepted the position of RSN Statewide Director. Becky will remain in the CESA 9 office but will oversee all of the RSN directors across the state. Becky briefly described what RSN (Regional Service Network) is and the duties of the state director. Karen also stated that Matt Collins will be taking over the duties of the local RSN director with some of his special education director responsibilities being reassigned.

Karen gave a brief update on the WISE Learn portal and the content curation teams that are forming.

Meeting notes from the December PAC meeting were shared.

Karen reported that the new CESA 9 App is now available to download and would officially launch on Friday the 9th. Karen will demo the app at next month's meeting.

Karen shared highlights from the December leadership retreat including the evidence-based leadership work the leadership team will be doing with the Studer Group. Karen will share additional retreat information at the next Board meeting.

Regional Kohl scholarship and fellowship application review results were shared. The Kohl Foundation will announce scholarship and fellowship recipients in March. Karen thanked board members that served on the regional screening committee.

Karen shared information with the Board regarding recent public records requests. She stated that the Agency is responding to the requests as per Board policy.

Board members were reminded about the CESA Board Member Appreciation breakfast being held on January 21st at the State Educational Convention in Milwaukee.

Karen shared that Mary Peterson is leaving the CESA 9 Board and that Rhinelander will be appointing another board member to fill the position. Mary was thanked for her years of service to the CESA 9 Board of Control and will be invited to the June dinner meeting.

Adjournment

Motion by Dirks, second by Thompson to adjourn. All aye. Motion carried. The meeting was adjourned at 8:21 p.m.