

COOPERATIVE EDUCATIONAL SERVICE AGENCY NO. 9  
BOARD OF CONTROL MEETING  
CESA 9 OFFICE  
304 KAPHAEM ROAD  
TOMAHAWK, WISCONSIN  
WEDNESDAY, SEPTEMBER 7, 2016

MINUTES

Chair Andy Merry called the September 7, 2016 Board of Control meeting to order and led the members in the Pledge of Allegiance. The following members were in attendance:

Present: Helen Ackermann – DC Everest  
Phillip Epping – Northland Pines  
Scott Everson – Rib Lake  
Duane Frey – Rhinelander  
Andy Merry - Antigo  
Theresa Miles - Wausau  
Helen Palmquist – Prentice (6:35)  
Tom Rulseh – Three Lakes  
Tyler Stevenson - Tomahawk  
Dan Thompson – Stratford  
Kevin Zubke - Athens

Absent: None

CESA staff members in attendance included Matt Collins, Hilary Cordova, Jenny Miner, Dawn Nordine, and Agency Administrator Karen Wendorf-Heldt.

Approval of Consent Agenda

Motion by Thompson, second by Rulseh to approve the consent agenda as presented. Agenda items included approval of meeting agenda, approval of August 2, 2016 Organizational, regular and closed session meeting minutes, approval of employee contracts (Phalin) and letters of employment (Graf and Rickert-Smith). August 1, 2016 Annual Convention meeting minutes were reviewed and will be officially approved at the August 2017 Convention. All present voted aye. Motion carried.

Opportunity for Public Comment

There was no public comment.

Presentation: CESA 9 Financial Overview

Fiscal Administrator Hilary Cordova shared historical information on monthly cash balances from 2012-13 through 2016-17 (so far) and shared reasons for the fluctuations. Hilary will include the updated five year trend data in the monthly financials moving forward.

### Presentation of Financial Report and Monthly Claims

Financial reports for August were reviewed. Motion by Frey and second by Thompson to approve the August financial report and claims as presented. Upon roll call vote, all present voted aye. Motion carried.

### New Business

None.

### Administrator's Report

Hilary Cordova shared the results of the recent OPEB actuarial study. The study is done every three years. The results show that the Agency's post employment benefits are adequately funded.

Dr. Heldt provided the following shout outs: CESA 9 staff recently reached \$100 in their Casual for a Cause fund and donated the money to the Wausau School District. The \$100 was divided between Wausau East High School and Wausau West High School and will be used to restock their pantry for students in need. A new CESA 9 sign was recently put up near the first driveway entrance. A local company and several volunteers collaborated on the design and installation of the sign. The Herb Kohl Philanthropies recently funded the classroom requests of about 600 Wisconsin teachers (700 projects in 140 districts) that had posted their requests on the education crowdfunding site DonorsChoose.org.

Dr. Heldt shared highlights from the August 22nd All Staff Kick-off including staff Skyward training and a Breakout Edu activity.

Karen stated that the LTC agreements with Pat Beals and Jerry Fiene have been signed and returned.

### Board Development

Karen engaged the Board in a discussion about the continuous quality improvement work the Agency is involved in. She also shared that CESA 9 was recently highlighted in a presentation by Studer Education at the What's Right in Education conference. Board members reviewed the poster board used at the conference.

### Adjournment

Motion by Rulseh, second by Everson to adjourn. All voted aye. Motion carried. The meeting was adjourned at 7:30 p.m.