

COOPERATIVE EDUCATIONAL SERVICE AGENCY NO. 9  
BOARD OF CONTROL MEETING  
CESA 9 OFFICE  
304 KAPHAEM ROAD  
TOMAHAWK, WISCONSIN  
WEDNESDAY, NOVEMBER 4, 2015

MINUTES

President Ken Dirks called the November 4, 2015 Board of Control monthly meeting to order at 6:30 p.m. and led the members in the Pledge of Allegiance. The following members were in attendance:

Present: Helen Ackermann – DC Everest  
Ken Dirks – Tomahawk  
Phillip Epping – Northland Pines  
Scott Everson – Rib Lake  
Duane Frey – Rhinelander  
Andy Merry - Antigo  
Helen Palmquist – Prentice  
Tom Rulseh – Three Lakes  
Kevin Zubke - Athens

Absent: Jen Seliger - Merrill  
Dan Thompson – Stratford

CESA staff members in attendance included Becky Collins, Matthew Collins, Hilary Cordova, Jenny Miner, and Agency Administrator Karen Wendorf-Heldt.

Approval of Consent Agenda

The agenda item “second reading and final approval of Policy 671.2 - Expense Reimbursement” was pulled from the consent agenda to be discussed and voted on separately.

Motion by Merry, second by Ackermann to approve the remaining items on the consent agenda. Consent agenda items included approval of meeting agenda, minutes of the October 7, 2015 meeting, second reading and final approval of Policies 110.1, 150, 151.1b, and 171.1. All present voted aye. Motion carried.

Policy 671.2 - Expense Reimbursement was then discussed. Dr. Heldt confirmed that the current policy reimburses mileage at IRS rate (57.5 cents per mile) and that the current state mileage reimbursement rate is 51 cents per mile. The proposed revision changes the policy to reimburse at state rate rather than IRS rate. Dr. Heldt gave an example of how the change in reimbursement rate may affect staff members who travel frequently. It is anticipated that the IRS rate may be lowered on the first of the year as gas prices have come down and therefore the IRS and state rate may be more similar. Motion by Rulseh, second by Merry to approve the second reading and final approval of Policy 671.2 Expense Reimbursement as presented and requested a review of the IRS and state mileage rate comparison at the January 6th meeting. All present voted aye. Motion carried.

Opportunity for Public Comment

There was no public comment.

### Presentation of Financial Report and Monthly Claims

Financial reports for October were reviewed. Dr. Heldt noted that it had just been discovered that due to an error in a report, the Wisconsin Virtual School teacher consultants did not receive full payment for all of the students they served. To correct the issue, she requested that the Board authorize the additional payments to be processed and released to the teacher consultants with approval by the Board President, Vice President, and Treasurer. An accounting of the payments will be presented to the full Board at their December meeting. Motion by Epping and second by Frey to approve the October financial report and presentation of claims as presented and to authorize the Board officers to approve the additional payments to WVS teacher consultants. Upon roll call vote, all present voted aye. Motion carried.

### Presentation: Results Driven Accountability

Matthew Collins, CESA 9 Director of Special Education and Rebecca Collins, RSN Statewide Director, shared information on the Results Driven Accountability (RDA) initiative that the state of Wisconsin has embraced. Wisconsin's focus will be on literacy and improving literacy outcomes for students with disabilities. The board had the opportunity to ask questions.

### Administrator's Report

Dr. Heldt provided the following "shout outs" to staff: Matthew Collins, CESA 9 Director of Special Education, for being awarded the 2015 Outstanding Special Services Administrator Award from the Wisconsin Council of Administrators of Special Services (WCASS) and shared a video of his acceptance speech; Bryan Plautz, new facility manager consultant, for the work he is doing to provide for the Agency's short term maintenance needs as well as to plan for the Agency's long term facilities needs.

Meeting notes from the October 9th PAC meeting were shared.

Dr. Heldt distributed two informational documents describing CESAs that will be used to educate the public, policy makers, and other stakeholders on what CESAs are and what they do.

Jenny Miner requested that Board members contact her if they are able and interested in reading and scoring Kohl scholarship and fellowship applications on December 7th.

The Board was reminded that the December 7th meeting would be on a Monday.

### Board Development

Karen shared information on barriers to change and phases of change.

### Adjournment

Motion by Everson, second by Zubke to adjourn. All aye. Motion carried. The meeting was adjourned at 7:56 p.m.