

COOPERATIVE EDUCATIONAL SERVICE AGENCY NO. 9
BOARD OF CONTROL MEETING
CESA 9 OFFICE
304 KAPHAEM ROAD
TOMAHAWK, WISCONSIN
WEDNESDAY, MARCH 1, 2017

MINUTES

Chair Andy Merry called the March 1, 2017 Board of Control meeting to order at 6:30 p.m. and led the members in the Pledge of Allegiance. The following members were in attendance:

Present: Helen Ackermann – DC Everest
Phillip Epping – Northland Pines
Scott Everson – Rib Lake
Duane Frey – Rhinelander
Andy Merry - Antigo
Theresa Miles - Wausau
Helen Palmquist – Prentice (6:33)
Tom Rulseh – Three Lakes
Tyler Stevenson - Tomahawk (6:33)
Kevin Zubke - Athens

Absent: Dan Thompson – Stratford

CESA staff members in attendance included Hilary Cordova, Jenny Miner, Lynn Verage and Agency Administrator Karen Wendorf-Heldt. Board member Zubke introduced Shanon Peel, board member from the Athens School District as a visiting guest.

Approval of Consent Agenda

Motion by Ackermann, second by Rulseh to approve the consent agenda as presented. Agenda items included approval of meeting agenda, approval of February 1, 2017 regular meeting minutes, and approval of letter of employment for Ryan Kottke, Payroll/Accounting Specialist. All present voted aye. Motion carried.

Opportunity for Public Comment

No public comment.

Presentation of Financial Report and Monthly Claims

Financial reports for February were reviewed along with the updated historical monthly cash balance chart. Motion by Miles and second by Everson to approve the February financial report and claims as presented. Upon roll call vote, all present voted aye. Motion carried.

Presentation: Mental Health

Lynn Verage shared information on DPI's Wisconsin School Mental Health Framework including the three models of service delivery, trauma sensitive practices, and staff mental health attitudes/competencies. Lynn also provided information on staff

professional development opportunities (Youth Mental Health First Aid, PREPaRE, S-BIRT). She encouraged board members to go to the WISH website for additional resources: <http://www.wishschools.org/>.

New Business

Dr. Heldt shared information received from DPI about expiring terms for School District Boundary Appeal board members. Theresa Miles (Wausau) has completed a three-year term as the CESA 9 representative but indicated that she would be willing to serve another term if needed. Dr. Heldt inquired if there were other members who would like to be considered as a nominee. Motion by Epping, second by Rulseh to nominate Theresa Miles to the School District Boundary Appeal Board. All present voted aye. Motion carried.

Administrator's Report

Dr. Heldt provided the following shout outs: Galen Azbell, VISTA, for compliments received from on his presentation to district curriculum leaders at a recent meeting; Casey Gretzinger - for email received from a kindergarten teacher about her engaging presentation; Teri Phalin, for many complimentary comments received from workshop participants; and Hilary Cordova, for taking an identified need and turning it into a professional development opportunity for district bookkeepers and payroll staff. The Bookkeeper and Payroll Professionals Conference co-sponsored by CESA 9 and WASBO will be held in early April.

Meeting notes from the February 10th PAC meeting were shared.

Each Board member received a copy of the CESA 9 value add sheet developed for their district. The value add sheet highlights professional learning opportunities provided to their district, benefits of membership in the cooperative, workshop satisfaction rating, and data from the most recent District Services Survey.

Karen stated that all area private schools have been invited to a March 23rd meeting to discuss regional service needs and how CESA 9 may be able to support those needs.

A reminder was given that the April 5th Board meeting will have a phone in option available to Board members.

Board Development

Karen led the Board members in several activities related to change.

Closed Session

Motion by Zubke, second by Rulseh to adjourn into closed session pursuant to Section 19.85(1)(c), Wis. Stats. for the purpose of consideration of employment, promotion, compensation or performance data of a public employee over which the Board of Control has jurisdiction, including specifically, agency administrator evaluation and contract renewal. Roll call vote was taken. All present voted aye. Motion carried.

Motion by Epping, second by Palmquist to invite Shanon Peel to observe the closed session meeting. A roll call vote was taken. Voting yes were Epping and Everson. Voting no were Ackermann, Frey, Merry, Miles, Palmquist, Rulseh, and Stevenson. Zubke abstained. Motion failed. The Board moved into closed session.

Action as a Result of Closed Session

Motion by Rulseh, second by Miles to approve an employment contract for the agency administrator dated July 1, 2017 through June 30, 2019 with a total compensation increase of 5%. A roll call vote was taken. All present voted aye. Motion carried.

Adjournment

Motion by Epping, second by Frey to adjourn. All voted aye. Motion carried. The meeting was adjourned at 8:51 p.m.