

COOPERATIVE EDUCATIONAL SERVICE AGENCY NO. 9
BOARD OF CONTROL MEETING
CESA 9 OFFICE
304 KAPHAEM ROAD
TOMAHAWK, WISCONSIN
WEDNESDAY, JULY 6, 2016

MINUTES

Chair Andy Merry called the July 6, 2016 Board of Control meeting to order at 6:30 p.m. and led the members in the Pledge of Allegiance. The following members were in attendance in person or via telephone:

Present: Helen Ackermann – DC Everest
Phillip Epping – Northland Pines
Scott Everson – Rib Lake
Duane Frey – Rhinelander
Andy Merry - Antigo
Helen Palmquist – Prentice
Tom Rulseh – Three Lakes
Dan Thompson – Stratford
Kevin Zubke - Athens

Absent: Jen Seliger - Merrill
Tyler Stevenson – Tomahawk

CESA staff members in attendance included Hilary Cordova, Jenny Miner, and Agency Administrator Karen Wendorf-Heldt.

Approval of Consent Agenda

Motion by Thompson, second by Zubke to approve the consent agenda as presented. Items included approval of meeting agenda, approval of June 1, 2016 meeting minutes, second reading and final approval of Policy 532.3 - Fringe Benefits and Terms of Employment. All present voted aye. Motion carried.

Opportunity for Public Comment

There was no public comment.

Presentation of Financial Report and Monthly Claims

Financial reports for June were reviewed. Fiscal Administrator Hilary Cordova provided an explanation for several items on the expenditure list as well as explained how the timing of payments received from MJ Care for Medicaid payments have contributed to a lower cash balance compared with the same end of month balances from the previous year. It was suggested by Board member Rulseh that unusual items be highlighted in advance (when Board materials go out to the Board). Motion by Rulseh and second by Ackermann to approve the June financial report and claims as presented. Upon roll call vote, all present voted aye. Motion carried.

New Business

Hilary Cordova, Fiscal Administrator, shared information on the request for bids for audit. Five requests for proposals were sent out and only one bid proposal was received (Wipfli). Motion by

Epping to accept the audit bid proposal from Wipfli. Rulseh seconded the motion. All present voted aye. Motion carried.

The Board reviewed the topic summary sheet relating to the Agency long term care insurance plan. The summary sheet provided the Board with background information, the three options being offered by WEA Trust, the rationale related to the actions considered and the fiscal impact of trying to retain the plan. After discussion, a motion was made by Rulseh to terminate the long term care benefit group plan effective December 31, 2016 allowing those participants who are eligible to take advantage of the opportunity to select 1) non-forfeiture benefit - reduced paid-up option, 2) accelerated paid-up option, or 3) conversion to an individual LTC coverage plan. Motion was seconded by Palmquist. All present voted aye. Motion carried.

The Board reviewed suggested revisions to a number of policies referring to the long term care insurance benefit. Policies 226 - Retirement Plan for CESA 9 Administrators, 532.31 - Certified Staff Fringe Benefit Qualifications, 532.31 - Certified Staff Fringe Benefits, 536.2a - Retirement of Certified Staff Members, 542.31 - Non-certified Staff Fringe Benefit Qualifications, 542.32 - Non-certified Staff Fringe Benefits, and 546.2a - Retirement of Non-certified Staff Members were presented for a first reading. Motion by Rulseh to approve for a first reading agenda items C - I (all policies listed above) as written. Second by Everson. All present voted aye. The policies will be presented for second reading and final approval at the August 1, 2016 regular meeting.

Administrator's Report

Dr. Heldt shared a thank you note received from past Board member/president Ken Dirks.

Adjournment

Motion by Thompson, second by Ackermann to adjourn. All voted aye. Motion carried. The meeting was adjourned at 7:07 p.m.