

COOPERATIVE EDUCATIONAL SERVICE AGENCY NO. 9  
BOARD OF CONTROL MEETING  
CESA 9 OFFICE  
304 KAPHAEM ROAD  
TOMAHAWK, WISCONSIN  
WEDNESDAY, JANUARY 4, 2017

MINUTES

Chair Andy Merry called the January 4, 2017 Board of Control meeting to order at 6:30 p.m. and led the members in the Pledge of Allegiance. The following members were in attendance via telephone or in person:

Present: Helen Ackermann – DC Everest  
Phillip Epping – Northland Pines  
Duane Frey – Rhinelander  
Andy Merry - Antigo  
Theresa Miles - Wausau  
Tom Rulseh – Three Lakes  
Tyler Stevenson - Tomahawk  
Dan Thompson – Stratford  
Kevin Zubke - Athens

Absent: Scott Everson – Rib Lake  
Helen Palmquist – Prentice

CESA staff members in attendance included Hilary Cordova, Jenny Miner, Dawn Nordine, and Agency Administrator Karen Wendorf-Heldt.

Approval of Consent Agenda

Motion by Ackermann, second by Miles to approve the consent agenda as presented. Agenda items included approval of meeting agenda, approval of December 7, 2016 regular meeting minutes, and approval of resignation of Kathy Kaufmann DuPlayee. All present voted aye. Motion carried.

Opportunity for Public Comment

There was no public comment.

Presentation of Financial Report and Monthly Claims

Financial reports for December were reviewed along with the updated historical monthly cash balance chart. Motion by Thompson and second by Epping to approve the December financial report and claims as presented. Upon roll call vote, all present voted aye. Motion carried. Fiscal Administrator Hilary Cordova reported that the Agency will be paying off the CESA 9 building loan and the UAAL loan this month ahead of schedule to save on interest (January).

New Business

The Board discussed and provided feedback on the proposed resolutions received from the WASB. Tyler Stevenson will represent the CESA 9 Board of Control at the WASB Delegate Assembly and will vote on the proposed resolutions.

Dr. Heldt shared information on how CESA 9 has historically served private and parochial schools in the area and suggested to the Board next steps to reach out further to determine their needs and some service and pricing possibilities. The Board provided feedback and Karen will discuss with PAC Exec and PAC at their next meeting.

#### Administrator's Report

Dr. Heldt provided the following shout out: The generosity of the CESA 9 office staff - A thank you note was received from the Tomahawk food pantry for the \$328 donation by CESA 9 office staff.

Meeting notes from the December 9th PAC meeting were shared.

Karen updated the Board on plans to review the entire policy manual as identified in her administrator goals for 2016-17. She described the possible options she investigated and the costs involved. She then shared her plan for a total revision of the policy manual which will include a review by a WASB attorney once the draft is completed. She noted that she anticipates this comprehensive work will take several months. The Board will review/adopt the new policy manual when it is completed.

The Board reviewed the list of regional student and teacher Kohl applications that were forwarded to the state selection committee for further review. Kohl will announce the final scholarship and fellowship recipients in early March.

Karen shared that the School Improvement Leadership Team retreat would be held on January 23rd and the team will review and discuss the organizational scorecard and the employee engagement survey results. She will share more information from the meeting with the Board at an upcoming meeting.

A reminder was given about the CESA Board of Control breakfast that will be held on January 18th at the State Education Convention.

#### Board Development

The Board reviewed and discussed a document on the spectrum of public participation (inform, consult, involve, collaborate, empower).

#### Adjournment

Motion by Thompson, second by Miles to adjourn. All voted aye. Motion carried. The meeting was adjourned at 7:21 p.m.