

COOPERATIVE EDUCATIONAL SERVICE AGENCY NO. 9  
BOARD OF CONTROL MEETING  
CESA 9 OFFICE  
304 KAPHAEM ROAD  
TOMAHAWK, WISCONSIN  
WEDNESDAY, DECEMBER 7, 2016

MINUTES

Chair Andy Merry called the December 7, 2016 Board of Control meeting to order at 6:30 p.m. and led the members in the Pledge of Allegiance. The following members were in attendance:

Present: Phillip Epping – Northland Pines  
Scott Everson – Rib Lake  
Duane Frey – Rhinelander  
Andy Merry - Antigo  
Theresa Miles - Wausau  
Helen Palmquist – Prentice  
Tom Rulseh – Three Lakes  
Tyler Stevenson - Tomahawk  
Dan Thompson – Stratford  
Kevin Zubke - Athens

Absent: Helen Ackermann – DC Everest

CESA staff members in attendance included Matt Collins, Hilary Cordova, Jenny Miner, Dawn Nordine, and Agency Administrator Karen Wendorf-Heldt.

Approval of Consent Agenda

Motion by Rulseh, second by Frey to approve the consent agenda as presented. Agenda items included approval of meeting agenda, approval of November 2, 2016 meeting minutes, and approval of 2016-17 consultant contracts expected to exceed \$10,000. All present voted aye. Motion carried.

Opportunity for Public Comment

There was no public comment.

Presentation of Financial Report and Monthly Claims

Financial reports for November were reviewed along with the updated historical monthly cash balance chart. Motion by Zubke and second by Everson to approve the November financial report and claims as presented. Upon roll call vote, all present voted aye. Motion carried.

Presentation: A Taste of AESA

Karen provided the Board with highlights of the “Hardwiring Excellence” presentation that she and Melissa Matarazzo (Studer) shared at the AESA Convention last week.

### New Business

Budgets for 2016-17 grant and shared service project budgets were presented and reviewed. Motion by Zubke to approve the 2016-17 grant and shared service project budgets. Motion was seconded by Epping. All present voted yes. Motion carried.

Shared service funding formulas for 2017-18 were presented and reviewed. Karen and Hilary highlighted the minimal changes. Karen reported that the PAC Exec advisory group had reviewed and approved the formulas and the superintendents at their November PAC meeting did an advisory vote (approval). Motion by Rulseh to approve the shared service funding formulas for 2017-18 as presented. Second by Thompson. All present voted yes. Motion carried.

### Administrator's Report

Dr. Heldt provided the following shout outs: Dawn Nordine, Michele Nickels and the WDLC/WVS team for their presentations at the SLATE Conference, Al Betry for co-presenting with staff from CESA 4, CESA 8, and DPI on the WOW (Working on the Work) events at the AESA Convention, CESA 9 office staff for raising and donating \$328 to the Tomahawk food pantry through their "decorate a door" contest, and the School Improvement team for their new approach to marketing professional development opportunities. Karen also shared complimentary comments received from a workshop participant about CESA staff.

Karen reported that CESA 9 is housing a VISTA. Galen Azbell will be working with the homeless liaisons in each school district to build relationships, increase recognition/awareness of homelessness in the area, and help to gather resources. The Board expressed interest in hearing more about this project in the future.

Meeting notes from the November 18th PAC meeting were shared.

An invitation to the annual CESA Board of Control Appreciation breakfast at the state education convention in January was shared. Board members were asked RSVP to Jenny before January 4th.

### Board Development

Tom Rulseh shared information and highlights from the Evolution of Public Education presentation he attended in Minocqua on November 2nd. He encouraged board members to stay engaged and to engage others in the ideals of public education.

### Closed Session

Motion by Epping, second by Miles to adjourn into closed session pursuant to Section 19.85(1)(c),(e) and (f) for the purpose of discussion and potential action regarding the compensation and assignment of duties for two employees and discussion regarding the performance evaluation and job performance of an employee. A roll call vote was taken. All present voted yes. Motion carried. The Board moved into closed session.

Action as a Result of Closed Session

Motion by Rulseh, second by Frey to authorize the Agency Administrator to adjust wage compensation for two employees as discussed in closed session. All present voted yes. Motion carried.

Adjournment

Motion by Everson, second by Miles to adjourn. All voted aye. Motion carried. The meeting was adjourned at 8:05 p.m.