

COOPERATIVE EDUCATIONAL SERVICE AGENCY NO. 9  
BOARD OF CONTROL MEETING  
CESA 9 OFFICE  
304 KAPHAEM ROAD  
TOMAHAWK, WISCONSIN  
MONDAY, AUGUST 1, 2016

MINUTES

Chair Andy Merry called the August 1, 2016 Board of Control meeting to order following the Annual Convention and the Organizational Meeting. The following members were in attendance:

Present: Helen Ackermann – DC Everest  
Phillip Epping – Northland Pines  
Scott Everson – Rib Lake  
Duane Frey – Rhinelander  
Andy Merry - Antigo  
Theresa Miles - Wausau  
Helen Palmquist – Prentice  
Tom Rulseh – Three Lakes  
Tyler Stevenson - Tomahawk  
Dan Thompson – Stratford  
Kevin Zubke - Athens

Absent: None

CESA staff members in attendance included Hilary Cordova, Jenny Miner, and Agency Administrator Karen Wendorf-Heldt.

Approval of Consent Agenda

Motion by Ackermann, second by Thompson to approve the consent agenda as presented. Agenda items included approval of meeting agenda, approval of July 6, 2016 meeting minutes, second reading and final approval of policies 226 - Retirement Plan for CESA 9 Administrators, 532.31 - Certified Staff Fringe Benefit Qualifications, 532.32 Staff Fringe Benefits, 536.2a - Retirement of Certified Staff Members, 542.31 - Non-certified Staff Fringe Benefit Qualifications, 542.32 Non-certified Staff Fringe Benefits, 546.2a - Retirement on Non-certified Staff Members, and approval of Shared Service Contract with CESA 6. All present voted aye. Motion carried.

Opportunity for Public Comment

There was no public comment.

### Presentation of Financial Report and Monthly Claims

Financial reports for July were reviewed. Fiscal Administrator Hilary Cordova stated that the financial reports look slightly different because of the switch to Skyward financial software. Hilary and Karen indicated that they will be presenting information at the September meeting on some optional reports/documents that will give the Board a more informative view of the agency's fiscal health. Motion by Ackermann and second by Zubke to approve the July financial report and claims as presented. Upon roll call vote, all present voted aye. Motion carried.

### New Business

Motion by Rulseh, second by Thompson, to approve a salary increase of 1.5% for CESA 9 employees for the 2016-17 school year and an additional one-time lump sum payment of \$600 to all active employees currently enrolled in the group long term care plan. All present voted aye. Motion carried.

Motion by Palmquist, second by Stevenson to approve the CESA 9 employee handbooks for 2016-17 as presented. All voted aye. Motion carried.

### Closed Session

Motion by Miles, second by Everson to adjourn into closed session pursuant to Section 19.85(1)(c)(f), Wis. Stats for the purpose of consideration of employment, promotion, compensation or performance data of a public employee over which the Board of Control has jurisdiction. Considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations, including specifically, settlement with two retired administrators. The Board requested that Fiscal Administrator Hilary Cordova stay for the closed session. A roll call vote was taken. All voting aye. Motion carried. The Board moved into closed session.

### Possible Action as a Result of Closed Session

After moving back into open session, Rulseh made a motion to approve payment of \$1,843.20 (\$122.99/month for 15 months) toward health insurance premiums for Pat Beals and a lump sum cash settlement of \$10,000 to Jerry Fiene to modify previous contract/policy agreements and that the Board of Control president be authorized and directed to sign the agreements. Thompson seconded the motion. All present voted aye. Motion carried.

### Administrator's Report

Dr. Heldt stated that this year's all staff kick-off will be held on August 22nd and will incorporate a blended learning model. She will share additional information from the kick-off at the September board meeting.

Board members were informed that there would be a brief new board member orientation session at 6:00 on September 7th just prior to the regular meeting.

Karen and the Board discussed ideas for board development options for the coming school year. For 2016-17, board development will focus on a variety of CESA functions and activities.

A Board of Control meeting schedule for 2016-17 was shared with the Board.

Adjournment

Motion by Frey, second by Miles to adjourn. All voted aye. Motion carried. The meeting was adjourned at 9:13 p.m.