

COOPERATIVE EDUCATIONAL SERVICE AGENCY NO. 9  
BOARD OF CONTROL MEETING  
CESA 9 OFFICE  
304 KAPHAEM ROAD  
TOMAHAWK, WISCONSIN  
WEDNESDAY, FEBRUARY 7, 2018

MINUTES

Vice-Chair Dan Thompson called the February 7, 2018 Board of Control meeting to order at 6:30 p.m. and led the members in the Pledge of Allegiance. The following members were in attendance:

Present: Helen Ackermann - DC Everest  
Theresa Miles - Wausau - by phone  
Chris Petreikis - Northland Pines  
Tom Rulseh - Three Lakes  
Tyler Stevenson - Tomahawk  
Dan Thompson - Stratford

Absent: Jason Dananay - Rib Lake  
Duane Frey - Rhinelander  
Andy Merry - Antigo  
Helen Palmquist - Prentice  
Shanon Peel - Athens

CESA staff members in attendance included Hilary Cordova, Dawn Nordine, Peggy Francour and Agency Administrator Karen Wendorf-Heldt.

Approval of Consent Agenda

Motion by Rulseh, second by Petreikis to approve the consent agenda as presented. Agenda items included approval of meeting agenda, approval of January 3, 2018 regular meeting minutes, and approval of new employee contract. All present voted aye. Motion carried.

Opportunity for Public Comment

There was no public comment.

Presentation of Financial Report and Monthly Claims

Financial reports for January were reviewed along with the updated historical monthly cash balance chart. Motion by Petreikis and second by Ackermann to approve the January financial report and claims as presented. Upon roll call vote, all present voted aye. Motion carried.

Old Business

As a result of discussion at the January meeting, formal action was taken to authorize the Wisconsin Resource Center for Charter Schools (WRCCS) at CESA 9. Motion by Rulseh and second by Petreikis to authorize. All present voted aye. Motion carried

### New Business

Wipfli representative, Randall Beard, gave an overview of the 2016-17 Agency Audit Report and financial statements. Board members had access to the audit report prior to the Board meeting. Board members had the opportunity to ask questions. Motion by Petreikis and second by Stevenson to approve the report as presented. All present voted aye. Motion carried. Randy will be retiring in May. Appreciation was expressed for the work he has done over the years to help CESA 9 with the audit process.

### Administrator's Report

Dr. Heldt provided the following shout outs: Bryan Plautz, the Director of Facility and Grounds celebrated his CESA 9 two year anniversary on February 1. Bryan has done an amazing job in his role and is always working to improve our facility; Hilary and Ryan for their great work with the audit. They have received positive feedback from Wipfli; the CESA 9 staff for having a creative, interactive presentation to the superintendents of the many services that we offer our districts. It was entitled "CESA-OPOLY."

Karen reviewed the annual agency administrator evaluation process. Superintendents will be receiving an online evaluation form and the summary will be shared with the Board later this month. Board members will also be given additional documentation along with an online evaluation form to complete. A summary of the Board evaluation will be shared with the Board in closed session at the March meeting.

New enrollment in the Wisconsin Schools Digital Library Consortium began on February 1, 2018. WSDLC has a collection of ebooks that are available to districts who sign up for their services.

Shared service contracts will be given to the superintendents at their February meeting.

Each Board member received a copy of the CESA 9 value add sheet developed for their district. The value add sheet highlights professional learning opportunities provided to their district, benefits of membership in the cooperative, workshop satisfaction rating, and customer service satisfaction data from the most recent District Services Survey. The superintendents will be receiving copies of these at their February meeting to be distributed to their school board members.

Tom and Dan shared their experience attending the CESA Board of Control Appreciation Breakfast at the annual convention in January. They felt the presentation was very inspirational and dynamic.

The 3rd annual CESA 9 Job Fair will take place on February 22, 2018 at Northcentral Technical College in Wausau. There are 15 CESA 9 districts and 1 county agency participating. In addition, CESA 9 will also have a table.

There will be updates to the Board as follows: March - WDLC, April - Early Childhood, and May - WRCCS.

#### Board Development

Karen highlighted the CESA-OPOLY presentation by showing the CESA-OPOLY board game that was presented to the superintendents at their January meeting. Each "street" of the board had links that connected to the many services that are offered to our districts. The presentation was designed to inform, engage, and inspire.

#### Adjournment

Motion by Ackermann, second by Petreikis to adjourn. All voted aye. Motion carried. The meeting was adjourned at 7:23 p.m.