

## GENERAL PERSONNEL POLICIES

The Board of Control shall not employ a teacher or other person who is under contract with another school board without first securing a release of the employee from the contracting board.

The Board of Control shall not employ personnel without adequate information concerning their qualifications and abilities.

The Board of Control shall employ only U.S. citizens and others lawfully authorized to work in the United States.

A contract between a teacher and the Board of Control must be in writing, and both parties shall be bound by the wording of the contract and the approved salary and benefit schedule.

The Board of Control shall notify all teachers of the continuance or severance of employment as provided in appropriate state statutes, contractual arrangements with CESA school districts or other policies contained herein.

Professional preparation of all teaching employees must meet all state legal requirements which includes a current state teaching certificate.

Teachers in CESA #9 are encouraged to secure additional training in their respective fields of teaching.

Legal Ref: Federal Immigration Reform and Control Act of 1986

Tentative Approval: June 1, 1988

FINAL APPROVAL: July 6, 1988

Revised and Approved: October 8, 2003