

COOPERATIVE EDUCATIONAL SERVICE AGENCY NO. 9
BOARD OF CONTROL MEETING
CESA 9 OFFICE
304 KAPHAEM ROAD
TOMAHAWK, WISCONSIN
WEDNESDAY, SEPTEMBER 2, 2015

MINUTES

President Ken Dirks called the September 2, 2015 Board of Control monthly meeting to order at 6:30 p.m. and led the members in the Pledge of Allegiance. The following members were in attendance:

Present: Helen Ackermann – DC Everest
Ken Dirks – Tomahawk
Phillip Epping – Northland Pines
Scott Everson – Rib Lake
Duane Frey – Rhinelander
Andy Merry - Antigo
Helen Palmquist – Prentice
Tom Rulseh – Three Lakes
Dan Thompson – Stratford (after roll call & consent agenda item)
Kevin Zubke - Athens

Absent: Jen Seliger - Merrill

CESA staff members in attendance included Hilary Cordova, Kathy Kaufmann, Dawn Nordine, Jenny Miner, Lynn Verage and Agency Administrator Karen Wendorf-Heldt. Dan Thompson's father was also in attendance as a guest.

Approval of Consent Agenda

Motion by Ackermann, second by Merry to approve the consent agenda as presented. These items included approval of meeting agenda, minutes of the August 3, 2015 organizational and regular meeting, and final approval of revisions to Board of Control Policies 532.3 (Certified Staff Holidays and Vacations) and 542.5 (Non-Certified Staff Holidays and Vacations). No revisions were suggested to the August 3rd annual convention meeting minutes which will be officially approved at the next annual convention in August 2016. All present voted aye. Motion carried.

Opportunity for Public Comment

There was no public comment.

Presentation of Financial Report and Monthly Claims

Financial reports for August were reviewed. Motion by Zubke and second by Merry to approve the August financial report and presentation of claims as presented. Upon roll call vote, all present voted aye. Motion carried.

Presentation: QPR Overview

Lynn Verage gave a brief overview of the QPR (Question, Persuade, Refer) training she provides to schools as part of her work as Wisconsin Safe and Healthy Schools Coordinator for CESAs 5, 9

and 12. Lynn also provided the Board with a list of Suicide Prevention resources. The Board had an opportunity to ask questions.

New Business

An employee compensation proposal for 2015-16 was presented to the Board. Dr. Heldt indicated that the proposal took into consideration the CPI, wage increases of our member districts and other CESAs, the minimal increase in health insurance premiums and the CESA 9 budget. The proposal reflected an approximate 2% wage increase that would be pooled by employee group (administrative/director, teachers, support staff, and paraprofessionals) and divided equally among employee group members. After a short discussion, motion was made by Thompson to approve the employee compensation proposal for 2015-16 as presented. Second by Frey. All present voted aye. Motion carried.

Fiscal Administrator Hilary Cordova shared with the Board a proposal to change financial software vendors from Alio to Skyward. She presented the Board with the differences and benefits of each software program as well as the future cost savings. Hilary indicated that the official move would happen on July 1, 2016 but there would be training and much work to do before the July 1st switch. Motion by Rulseh, second by Merry to approve the move to Skyward for the agency's financial software. All present voted aye. Motion carried.

Tom Rulseh complimented Hilary on her presentation and all the thought and work that went into this proposal.

Administrator's Report

Dr. Heldt provided some "shout outs" including a press release that was published announcing the new CESA 9 grant writer/evaluator Ann Brigham, CESA 9 Good Apple award recognition, and information she received in her employee rounding.

The Board was presented with information on the professional activities of CESA 9 staff over the summer. The agency held workshops/trainings both in the CESA 9 office and in districts. CESA staff took part in additional professional development opportunities themselves as well.

Karen shared the agenda and highlights from the recent CESA 9 All Staff Kickoff event.

A discussion was held on the possibility of using a video conference option for meetings (in place of the telephone conference option). Karen will demonstrate one video conference tool (Zoom) at the October meeting.

Board Development

As part of the board development agenda item, Karen shared some information about changing times, constant values, and motivation. Board members met in pairs to discuss and report out on their interpretation of the quote "People wish to be settled; but only as far as they are unsettled is there any hope for them."

Adjournment

Motion by Everson, second by Thompson to adjourn. All aye. Motion carried. The meeting was adjourned at 8:19 p.m.