

COOPERATIVE EDUCATIONAL SERVICE AGENCY NO. 9
BOARD OF CONTROL MEETING
CESA 9 OFFICE
304 KAPHAEM ROAD
TOMAHAWK, WISCONSIN
MONDAY, MAY 4, 2015

MINUTES

Vice President Ken Dirks called the May 4, 2015 Board of Control monthly meeting to order at 6:30 p.m. and led the members in the Pledge of Allegiance. The following members were in attendance via telephone conference or in person:

Present: Helen Ackermann – DC Everest
Ken Dirks – Tomahawk
Tara Guelzow – Antigo
Michael Kaiser – Mosinee
Tom Rulseh – Three Lakes
Dan Thompson – Stratford
Kevin Zubke - Athens

Absent: Scott Everson – Rib Lake
Duane Frey – Rhinelander
Helen Palmquist – Prentice
Jen Seliger - Merrill

CESA staff members in attendance included Hilary Cordova (at CESA 9), Dawn Nordine (via phone), Jenny Miner (at CESA 9) and Agency Administrator Karen Wendorf-Heldt (via phone).

Oath of Office

New Board member Jen Seliger from Merrill was unable to attend the meeting. She will take the oath of office at the June meeting.

Approval of Consent Agenda

Motion by Thompson, second by Ackermann to approve the consent agenda as presented. These items included approval of meeting agenda, minutes of the April 1, 2015 meeting (open and closed), final approval of Board Policies 141.1, 155, 171, 171.2a, approval of Shared Service contract with CESA 5 for Speech Therapy Services, and approval of resignations from Karen Baker, Delores Bessa, Stacy Kovac, David Wall, and Cynthia Zielinski. All present voted aye. Motion carried.

Opportunity for Public Comment

There was no public comment.

Presentation of Financial Report and Monthly Claims

Financial reports for April were reviewed. Motion by Rulseh and second by Thompson to approve the April financial report and presentation of claims as presented. Upon roll call vote, all present voted aye. Motion carried.

New Business

Dr. Heldt reported that one preliminary notice of nonrenewal had been issued because we are awaiting a shared service contract renewal that affects that employee. Since we currently are

assured less days than the employee is currently working, Dr. Heldt requested approval to issue a final notice of non-renewal if needed by the May 15th deadline. Motion by Kaiser, second by Guelzow, to authorize the Agency Administrator to issue final notification of non-renewal to Agency personnel as needed by the May 15th deadline. All present voted aye. Motion carried.

2015-16 employment contracts for contracted staff were presented. Contracts will be issued at 2014-15 salary amounts with possible adjustment after health insurance rates are known. Motion by Rulseh, second by Ackermann to approve the 2015-16 employment contracts as presented. All present voted aye. Motion carried.

A list of support staff and paraprofessional staff was shared. These employees receive letters of continued employment rather than employment contracts. Motion by Thompson, second by Kaiser to approve issuing letters of continued employment for 2015-16 to the support staff and paraprofessionals as presented. All present voted aye. Motion carried.

Administrator's Report

Karen thanked the board members for electronically signing the resolution created that calls upon area legislators to work with their colleagues to maintain current State Statute 116, including the provisions for state aid and membership in the cooperative. The resolution was sent to all of the CESA 9 area legislators and members of the Joint Finance Committee.

Karen shared her goals for the 2015-16 school year. Goals include: 1) develop an organizational report card to monitor organizational performance; 2) provide ongoing leadership development for the CESA 9 School Improvement Leadership Team; 3) in partnership with Viterbo University, launch a new cohort of aspiring principals in the Educational Leadership Certification/Master's Degree program and support the launch of an aspiring superintendent program; 4) assist in the organization and facilitation of the first CESA 9 SPA – Summer Professional Academy; and 5) work with CESA 9 superintendents to build understanding of Evidence-Based Leadership and support their integration of principles of excellence.

Meeting notes from the April 10th PAC meeting were shared with the Board.

A letter highlighting the June Board recognition dinner was shared. The June meeting will begin at 6:00 p.m. with dinner to follow. Recent retirees, staff with 20 years of service, and board members who left the CESA 9 board of control this year will be recognized at that meeting.

Karen shared that a sympathy card would be sent to Scott Everson on behalf of the Board. A thank you note from Jerry and Ann Fiene was shared.

Adjournment

Motion by Thompson, second by Ackermann to adjourn. All aye. Motion carried. The meeting was adjourned at 6:28 p.m.