

COOPERATIVE EDUCATIONAL SERVICE AGENCY NO. 9  
BOARD OF CONTROL MEETING  
CESA 9 OFFICE  
304 KAPHAEM ROAD  
TOMAHAWK, WISCONSIN  
WEDNESDAY, JANUARY 6, 2016

MINUTES

President Ken Dirks called the January 6, 2016 Board of Control monthly meeting to order at 6:30 p.m. and led the members in the Pledge of Allegiance. The following members were in attendance:

Present: Helen Ackermann – DC Everest  
Ken Dirks – Tomahawk  
Phillip Epping – Northland Pines  
Scott Everson – Rib Lake  
Duane Frey – Rhinelander  
Tom Rulseh – Three Lakes  
Kevin Zubke - Athens

Absent: Andy Merry - Antigo  
Helen Palmquist – Prentice  
Jen Seliger - Merrill  
Dan Thompson – Stratford

CESA staff members in attendance included Hilary Cordova, Jenny Miner, Dawn Nordine, and Agency Administrator Karen Wendorf-Heldt.

Approval of Consent Agenda

Motion by Rulseh, second by Ackermann to approve the consent agenda as presented. Items included approval of meeting agenda, approval of December meeting minutes, and approval of shared service contract with CESA 8 for hearing impairment and physical therapy services for 2015-16. All present voted aye. Motion carried.

Opportunity for Public Comment

There was no public comment.

Presentation of Financial Report and Monthly Claims

Financial reports for December were reviewed. Motion by Rulseh and second by Zubke to approve the December financial report and claims as presented. Upon roll call vote, all present voted aye. Motion carried.

New Business

Wipfli representative, Randall Beard, gave an overview of the 2014-15 Agency Audit Report and financial statements. Board members had access to the audit report prior to the Board meeting. Board members had the opportunity to asked questions. Motion by Everson, second by Epping to accept the 2014-15 Agency Audit report as presented. A roll call vote was taken. All present voted aye. Motion carried.

Fiscal Administrator, Hilary Cordova, presented the Board with a comparison of services available from three local banks (Tomahawk Community Bank, River Valley Bank, and First Merit Bank) including interest rates, ACH transmission, risk management, remote deposit capture and fees. She also provided a sample of cost savings that could be realized as well highlighting the timesaving services not available at our current bank. Administration recommended that the Agency begins utilizing River Valley Bank as soon as possible for deposits and add checking account services beginning on July 1st. Motion by Rulseh to add River Valley Bank as an authorized financial institution for conducting Agency business. Second by Ackermann. A roll call vote was taken. All present voted aye. Motion carried.

Dr. Heldt requested that the Board consider a wage adjustment to the Fiscal Administrator's (Hilary Cordova) salary taking into account the recent completion of her degree and the fact that she has demonstrated her ability to take the lead in managing the Agency's finances. Dr. Heldt shared comparison salaries from several other CESAs similar in size to CESA 9. After discussion, a motion was made by Frey to adjust the Fiscal Administrator's salary for 2015-16 to \$70,000. Second by Rulseh. All present voted aye. Motion carried.

The Board discussed and provided feedback on the proposed resolutions received from the WASB. Ken Dirks will again represent the CESA 9 Board of Control at the WASB Delegate Assembly and will vote on the proposed resolutions.

#### Administrator's Report

Dr. Heldt provided the following "shout outs" to staff: Linda Myers for her work with districts in the area of educator effectiveness. Karen shared an email received by a principal from the Northland Pines district thanking Linda for the excellent work she has done with his staff. Karen also shared that Dr. Becky Collins would be leaving CESA 9 to take a leadership role with the DPI. She indicated that while we are sad to lose Becky, she will be a great addition to DPI and a great voice for CESAs.

Meeting notes from the December 11th PAC meeting were shared.

Karen reported that the IRS mileage rate beginning January 1, 2016 decreased from 57.5 cents to 54 cents. In November the Board approved a policy change that would reimburse employees and board members for mileage at state rate rather than IRS rate. The current state rate is 51 cents per mile. Karen reported that the difference between the IRS rate and the state rate is small and shouldn't cause a hardship for any employee.

Regional Kohl scholarship and fellowship application review results were shared. The Kohl Foundation will announce scholarship and fellowship recipients in March. Karen thanked board members that served on the regional screening committee.

Karen shared the agenda and highlights from the school improvement leadership team (SILT) retreat that had been held earlier that day.

#### Board Development

The board development activity was deferred to the February meeting.

#### Adjournment

Motion by Rulseh, second by Everson to adjourn. All aye. Motion carried. The meeting was adjourned at 8:16 p.m.