

COOPERATIVE EDUCATIONAL SERVICE AGENCY NO. 9
BOARD OF CONTROL MEETING
CESA 9 OFFICE
304 KAPHAEM ROAD
TOMAHAWK, WISCONSIN
WEDNESDAY, FEBRUARY 3, 2016

MINUTES

President Ken Dirks called the February 3, 2016 Board of Control monthly meeting to order at 6:00 p.m. and led the members in the Pledge of Allegiance. The following members were in attendance via telephone or in person:

Present: Helen Ackermann – DC Everest
Ken Dirks – Tomahawk
Scott Everson – Rib Lake
Duane Frey – Rhinelander
Helen Palmquist – Prentice
Tom Rulseh – Three Lakes
Dan Thompson – Stratford
Kevin Zubke - Athens

Absent: Phillip Epping – Northland Pines
Andy Merry - Antigo
Jen Seliger - Merrill

CESA staff members in attendance included Hilary Cordova, Jenny Miner, Dawn Nordine, and Agency Administrator Karen Wendorf-Heldt.

Approval of Consent Agenda

Motion by Rulseh, second by Ackermann to approve the consent agenda as presented. Items included approval of meeting agenda, approval of January 6, 2016 meeting minutes, acceptance of employee resignation (Rebecca Collins), and approval of letters of employment (Adam Fau Fau, Sheryl Rosinski). All present voted aye. Motion carried.

Opportunity for Public Comment

There was no public comment.

Presentation of Financial Report and Monthly Claims

Financial reports for January were reviewed. Motion by Thompson and second by Palmquist to approve the January financial report and claims as presented. Upon roll call vote, all present voted aye. Motion carried.

New Business

An employment contract for Stephanie Heritage was presented. Stephanie would be the special education teacher at the new Northern Achievement Center in Eagle River. Motion by Rulseh, second by Thompson to approve the 2015-16 employment contract for Stephanie Heritage as presented. All present voted aye. Motion carried.

The Board reviewed proposed changes to two policies. Board Policy 382 - Contracts Between CESA and School Districts was revised to simplify the policy language and to align the policy with current practice. Motion by Dirks, second by Frey to approve the first reading of Policy 382 as presented. All present voted aye. Motion carried. Policy 651 - Billing Component Districts was revised to reflect approved changes to the agency funding formulas and to simplify language. A minor change was suggested. Motion by Everson, second by Palmquist to approve the first reading of Policy 651 as presented and with minor word revision. All present voted aye. Motion carried. Both policies will be brought to the Board in March for a second reading and final approval.

Fiscal Administrator, Hilary Cordova, presented information on the two proposals received for the Agency's actuarial study that is required every three years. The proposals received were from Key Benefit Concepts, LLC and McMillan. After discussion, a motion was made by Rulseh to accept the proposal by Key Benefit Concepts, LLC. Second by Ackermann. All present voted aye. Motion carried.

Administrator's Report

Dr. Heldt provided the following "shout outs" to staff: Al Betry, Linda Myers, Kris Peeters, and Jean Hill for their work in hosting the WOW (Working on the Work) events; Dawn Nordine for working the Wisconsin Virtual School/Wisconsin Digital Learning Collaborative booth at the state education convention; Matt Collins for being recognized at the state education convention as a special services administrator of the year. Karen also shared a letter from Jesse Harness, CESA Statewide Network Commissioner, thanking the Board of Control members from all CESAs for their work and dedication.

Meeting notes from the January 8th PAC meeting were shared.

Notes from staff members Michele Nickels and Julie Sowinski thanking the Board for memorials received in memory of recent family losses were read. Karen read the letter of resignation received from Becky Collins.

Board Development

The board reviewed the nine principles of excellence. Karen provided examples of what each of the principles looks like in action within the Agency.

Adjournment

Motion by Frey, second by Thompson to adjourn. All aye. Motion carried. The meeting was adjourned at 6:34 p.m.