

COOPERATIVE EDUCATIONAL SERVICE AGENCY NO. 9  
BOARD OF CONTROL MEETING  
CESA 9 OFFICE  
304 KAPHAEM ROAD  
TOMAHAWK, WISCONSIN  
MONDAY, DECEMBER 7, 2015

MINUTES

President Ken Dirks called the December 7, 2015 Board of Control monthly meeting to order at 6:30 p.m. and led the members in the Pledge of Allegiance. The following members were in attendance:

Present: Helen Ackermann – DC Everest  
Ken Dirks – Tomahawk  
Phillip Epping – Northland Pines  
Scott Everson – Rib Lake  
Andy Merry - Antigo  
Helen Palmquist – Prentice  
Tom Rulseh – Three Lakes  
Dan Thompson – Stratford  
Kevin Zubke - Athens

Absent: Duane Frey – Rhinelander  
Jen Seliger - Merrill

CESA staff members in attendance included Hilary Cordova, Jenny Miner, and Agency Administrator Karen Wendorf-Heldt.

Approval of Consent Agenda

Motion by Rulseh, second by Merry to approve the consent agenda as presented. Items included approval of meeting agenda, approval of November meeting minutes, and approval of consultant contracts expected to exceed \$10,000(since June 2015). All present voted aye. Motion carried.

Opportunity for Public Comment

There was no public comment.

Presentation of Financial Report and Monthly Claims

Financial reports for November were reviewed. Motion by Thompson and second by Zubke to approve the November financial report and presentation of claims as presented. Upon roll call vote, all present voted aye. Motion carried.

New Business

The Board reviewed and discussed the 2015-16 grant and shared service budget report. Motion by Ackermann and second by Merry to approve the 2015-16 grant and shared service budgets as presented. All present voted aye. Motion carried.

The Shared Service funding formulas for 2016-17 were reviewed. Dr. Heldt reported that the funding formulas were approved by both the PAC Exec and the full PAC at their November

meetings. She also reported that, in response to a district request, an additional option for E-Rate services had since been added and that she would be informing the superintendents of the additional option at their December 11th meeting. Hilary Cordova, Agency Fiscal Administrator, explained the change in the way shared service contracts will be reconciled starting in the 2016-17 school year. Motion by Rulseh, second by Thompson to approve the 2016-17 Shared Service funding formulas as presented. All present voted aye. Motion carried.

### Administrator's Report

Dr. Heldt provided the following "shout outs" to staff: Kelly Wallace and the Northern Achievement Center in Merrill, for acquiring funding for a special project from Church Mutual, CESA 9 staff members Archie Barribeau, Matt Collins, Casey Gretzinger, Scott Wallace, and Northern Regional Transition Improvement Coordinator Kathy Tuttle for their work in planning and hosting this year's Paraprofessional Summit. Other "shout outs" included:

- Receiving 2015 Standing Up for Rural Wisconsin Schools, Libraries, and Communities Award from DPI - Stratford School District for their Agriculture Food for All program and Three Lakes School District for their Fab Lab
- Jerry Fiene received the WiRSA Rural Advocacy Award
- Northland Pines district has three more teachers who have completed the National Board certification process

Meeting notes from the November 13th PAC meeting were shared.

Hilary Cordova reported that she is looking into some banking options/proposals that would benefit the Agency and meet our business needs. Karen and Hilary will bring a recommendation to the Board in January or February.

The invitations were shared for the annual CESA Board of Control appreciation breakfast that will be held during the state education convention in January. Board members were asked to RSVP to Jenny by early January.

Karen gave a brief report on her recent participation in the Achieve Annual Meeting for State Leaders and National Partners.

### Board Development

Karen shared information on the organizational flywheel and how it relates to the work the Agency is doing with Studer Education. Passion (will), Principles (skill) and Pillar Results work together to energize momentum in an organization.

### Adjournment

Motion by Everson, second by Thompson to adjourn. All aye. Motion carried. The meeting was adjourned at 7:49 p.m.