

4.3 REVOKING ACCESS FROM A CURRENT USER

Application Security Manager
 Richard Jorgensen
 DPI Administrator

Manage Security | **Secure Home** | Help | Log Out

by Application | by Organization | **Current Access** | Add | Edit

Filter Application: DPI Application Security Manager (ASM) (4525) 4,525 delegations found. Results per page: 20

[First/Prev] 1, 2, 3, 4, 5, 6, 7, 8 [Next/Last] [View All](#) [Revoke Selected](#)


Application	Role	District	School	Name	Email	Delegator Name	Edit	Revoke
DPIASM (4525)	ASM Role Admin	All Districts	All Schools	Alexis Bourgeois	alexis.bourgeois@wisconsin.gov	Jeff Perry	Edit	<input type="checkbox"/>
	ASM Role Admin	All Districts	All Schools	Jeff Perry	Jeff.Perry@dpi.wi.gov	Jeff Perry	Edit	<input type="checkbox"/>
	ASM Role Admin	All Districts	All Schools	Jeffrey Thomas	jeffrey.thomas@dpi.wi.gov	Jeff Perry	Edit	<input type="checkbox"/>
	ASM Role Admin	All Districts	All Schools	Laura Pinsonneault	laura.pinsonneault@dpi.wi.gov	Jeff Perry	Edit	<input type="checkbox"/>
	ASM Role Admin	All Districts	All Schools	Nancy Fuhrman	nancy.fuhrman@dpi.wi.gov	Jeff Perry	Edit	<input type="checkbox"/>
	ASM Role Admin	All Districts	All Schools	Richard Jorgensen	Richard.Jorgensen@dpi.wi.gov	Jeff Perry	Edit	<input type="checkbox"/>
	ASM Role Admin	21st Century Prep Sch	21st Century Prep Sch	Arletta Tucker	atucker@21stprepschool.org	Richard Jorgensen	Edit	<input type="checkbox"/>
	ASM Role Admin	21st Century Prep Sch	21st Century Prep Sch	Gwendolyn Trussell	gtrussell@21stprepschool.org	Jeff Perry	Edit	<input type="checkbox"/>
	ASM Role Admin	Abbotsford	All Schools	Reed Welsh	rwelsh@abbotsford.k12.wi.us	Jeff Perry	Edit	<input type="checkbox"/>
	ASM Role Admin	Adams-Friendship Area	All Schools	Steven LaVallee	lavallee_s@af.k12.wi.us		Edit	<input type="checkbox"/>
	ASM Role Admin	Albany	All Schools	Stephen Guenther	steve.guenther@albany.k12.wi.us	Richard Jorgensen	Edit	<input type="checkbox"/>
	ASM Role Admin	Algoma	All Schools	Ronald Welch	rwelch@alghs.k12.wi.us		Edit	<input type="checkbox"/>
	ASM Role Admin	Alma Center	All Schools	Paul Fischer	paul_fischer@achm.k12.wi.us	Jeff Perry	Edit	<input type="checkbox"/>
	ASM Role Admin	Alma Center	All Schools	Robert Fasbender	bob_fasbender@achm.k12.wi.us	Jeff Perry	Edit	<input type="checkbox"/>
	ASM Role Admin	Alma Center	All Schools	Todd Antony	antto@webmail.onalaska.k12.wi.us		Edit	<input type="checkbox"/>
	ASM Role Admin	Almond-Bancroft	All Schools	Dan Boxx	dboxx@abschools.k12.wi.us		Edit	<input type="checkbox"/>
	ASM Role Admin	Almond-Bancroft	All Schools	Sarah Spencer	sspencer@abschools.k12.wi.us		Edit	<input type="checkbox"/>
	ASM Role Admin	Altoona	All Schools	Gregory Fahrman	gfahrman@altoona.k12.wi.us		Edit	<input type="checkbox"/>
	ASM Role Admin	Altoona	All Schools	Karen Henry	khenry@altoona.k12.wi.us		Edit	<input type="checkbox"/>
	ASM Role Admin	Amery	All Schools	Thomas Bensen	bensent@amerysd.k12.wi.us	Stephen Schiell	Edit	<input type="checkbox"/>

View the knowledge base, or submit questions, comments, and suggestions to the [Help Desk](#).

Find the user(s) you want to remove access to and check the box under the **1 Revoke** column to select the user. When you have completed selecting each user you want removed, click on the **2 Revoke Selected** link.

Note:

1. You may revoke access from more than one user at a time.



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Following delegations were made

3	AD ID	Name	Email	District	School	Application	Role	Delegation
	jorgen4119	Richard Jorgensen	Richard.Jorgensen@dpi.wi.gov	All Districts	All Schools	DPIASM	ASM Role Admin	Revoked

4 Notify via email.

From: Richard.Jorgensen@dpi.wi.gov

Bcc: This system sends emails to the address associated with a WAMS account. Please note that if one of the individuals listed below does not have an email address associated with his/her WAMS account, or if the email address given is not correct, he/she will not receive an email notification.

Richard.Jorgensen@dpi.wi.gov

cc:

NOTE: multiple email addresses must be separated with commas.

Subject: Access to Secure Tool(s) Revoked

This email is to notify you of a change to your secure access:
 Your access to <<Tool>> has been revoked for <<School/District>>.

If you have any questions, please do not hesitate to contact the LDS team anytime. We may be reached through the LDS help desk tool: [Footprints](#).

Sincerely,
 The LDS Team

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After selecting **Revoke Selected**, a new window is displayed showing the 3 role selections, an 4 option to notify or not to notify the selected user about their new access, an 5 ASM generated email to the user, and an action to 6 **Confirm Changes**, **Change Revoke Delegations** or **Cancel Changes** for this request.

Note:

1. You may add additional email recipients by typing their email address in the email address fields.
2. **Confirm Changes** will send the email and complete the process. If you have chosen not to notify users by email, then this will just confirm changes.
3. **Change Revoke Delegations** will return you to the previous screen without changing the user’s access.
4. **Cancel Changes** will cancel your action – nothing will be saved.